

**Goa Vidyaprasarak Mandal's
Gopal Govind Poy Raiturcar
College of Commerce & Economics
Accredited by NAAC at B++ Grade with CGPA of 2.99 (3rd Cycle)
Shri. Sitaram Kerkar Vidya Sankul
P.O. B.No. 102, Farmagudi, Ponda-Goa 403 401**

Email: gvmcce@yahoo.in

www.gvmcommercecollege.ac.in

Office No. **8767916417**

Applications with photograph, full bio-data stating percentage of marks secured from S.S.C. and onwards alongwith attested copies of educational qualifications, experience certificate, birth certificate, latest residential certificate for 15 years, valid employment exchange registration card issued by the Employment Exchange, Aadhar card, PAN card, Birth Certificate, Caste certificate and other relevant certificates, are invited for the following posts :

1. Lower Division Clerk -- 1 Post on Regular basis (ST Category))
2. Lower Division Clerk -- 1 Post on Contract basis (against E.O.L.vacancy upto 30/04/2027)
3. Multi Tasking Staff - 1 Post on Regular basis (General Category)

Essential Qualifications

L.D.C.

- i) Higher Secondary School certificate or equivalent qualification from a recognized institution
- ii) Should be Computer literate, Graduate preferred.
- iii) Minimum one year working experience

MULTI TASKING STAFF

- i) Passed Secondary School Certificate Examination from a recognized Board.

OR

- i) Passed Course conducted by Industrial Training Institute from a recognised Institution.

Post at **Sr.No.2** is purely on temporary basis. For all the above posts, knowledge of Konkani essential and Marathi is desirable. Scales of Pay and other service conditions as prescribed by Government of Goa.

Application should reach the undersigned within 15 days from the date of publications of this advertisement. Applications received after prescribed date/incomplete and/or without relevant self-attested documents will be rejected and no intimation will be sent to the applicants in this regard. Persons already working should send their applications through proper channel.

Date:- 25/07/2026

Prof. Smita S. Sanzgiri
VICE-PRINCIPAL