

**Goa Vidyaprasarak Mandal's  
Gopal Govind Poy Raiturcar  
College of Commerce & Economics  
Accredited by NAAC at B++ Grade with CGPA of 2.99 (3<sup>rd</sup> Cycle)  
Shri. Sitaram Kerkar Vidya Sankul  
P.O. B.No. 102, Farmagudi, Ponda-Goa 403 401**

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[www.gvmcommercecollege.ac.in](http://www.gvmcommercecollege.ac.in)

**Office No.8767916417**

Applications are invited with photograph along with full bio-data stating percentage of marks secured from S.S.C. onwards with attested copies of all educational qualifications, experience (if any), birth certificate, latest residence certificate, valid employment card, Aadhar Card, PAN Card, etc. for the following post:

- 1. LOWER DIVISION CLERK -- 1 Post on Contract basis (against Child Care Leave Vacancy) upto 27/06/2026**

**Essential Qualifications:**

**1) L.D.C.**

- i) Higher Secondary School certificate or equivalent qualification from a recognized institution.
- ii) Should be Computer literate, Graduate preferred.

For the above post, knowledge of Konkani essential and Marathi is desirable. Scales of Pay and other service conditions are as prescribed by Directorate of Higher Education, Govt. of Goa in force.

Application with full bio-data should reach the undersigned within 8 days from the date of publications of this advertisement. Applications received after prescribed date/incomplete and/or without relevant self attested documents will be rejected and no intimation will be sent to the applicants in this regard.

Date:- 07/10/2025

Prof. Teotone Vaz  
PRINCIPAL