


Minutes of the Meeting held on 4th May 2024

A meeting of all the Teaching staff (B. Com., B. C. A. and M. Com.) was held on Saturday, 4th May 2024 at 12.00 p. m. in the Committee Room. The following points were discussed at the meeting.

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. The Chair informed the staff members that the purpose of the meeting is to discuss the activities planned for the academic year 2024-25.
3. The activities planned by each committee were discussed and the necessary changes to be made were suggested.
4. It was decided at the meeting:
 - i. That minimum five certificate courses of 30 hours duration should be conducted every year.
 - ii. "Swasth Bharat", "Conserve Water-Save Life" and "Dan Utsav" are to be implemented as the Best Practices of the institution.
 - iii. Academic Audit and Administrative Audit are to be conducted from the academic year 2024-25.
5. Some of the difficulties encountered in implementation of Outcome Based Education (OBE) were discussed and accordingly it was planned to organise one National Level FDP on OBE and one FDP for the faculty.
6. Commerce faculty who were eligible were asked to register as research guide so that college can offer B. Com. Programme with research.
7. Staff members were informed that one of the faculty have to be deputed for the Faculty Enrichment Internship Program of DHE at Goa Institute of Management for the academic year 2024-25.
8. The Chair thanked the staff members for their participation in the meeting.




Dr. Meera R. Mayekar
IQAC Co-ordinator

Minutes of the Meeting held on 28th March 2024


A meeting of all the Teaching staff (B. Com., B. C. A. and M. Com.) was held on Thursday, 28th March 2024 at 12.15 p. m. in the Committee Room. The following points were discussed at the meeting.

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. The Chair informed the staff members that the purpose of the meeting was to thank the staff members for their support during the NAAC peer team visit and to review the NAAC peer team visit.
3. The Chair highlighted the importance of the staff members' support in ensuring the success of the visit and thanked the staff members for their positive attitude and willingness to go above and beyond to make the visit a success.
4. The Chair expressed disappointment at narrowly missing an A grade and informed the staff that the Principal is keen to contest the grade but the Chair was not in favor of doing so.
5. The Chair invited the staff members to share their feedback on the NAAC peer team members interaction with the staff.
6. Key observations and recommendations from the peer team members were discussed.
7. Based on discussions with NAAC Peer Team members, it was observed that:
 - i. The college has only two departments: Commerce and Computer Science.
 - ii. The best practices adopted by the college should benefit external stakeholders and be implemented regularly.
8. The following recommendations were discussed in detail as these can be managed by the staff at their level:
 - i. The college may offer more value added & skill-based certificate courses and eventually think of more industry need based and job oriented short-term programmes as per NEP-2020.
 - ii. The Career guidance cell and placement cell of the college need to be strengthened.
 - iii. Faculty needs to publish quality research papers in quality journals and IPR.
 - iv. Students must be guided to take up the free online skill-based courses like Swayam, MOOCs etc., recommended by MOE/ UGC.
 - v. The College should establish well-equipped language, business and research labs.



9. The chair also informed the staff that establishment of language, business and research labs is possible after new building becomes functional.
10. The chair also informed the staff members to prepare a plan of activities to be conducted in the academic year 2024-25.
11. The Chair reiterated the importance of the staff members' support in ensuring the success of the NAAC peer team visit.
12. The Chair thanked the staff members for their participation in the meeting.




Dr. Meera R. Mayekar
IQAC Co-ordinator

GOA VIDYAPRASARAK MANDAL'S GOPAL GOVIND POY RAITURCAR
COLLEGE OF COMMERCE AND ECONOMICS


FARMAGUDI PONDA – GOA

Minutes of the Meeting held on 4th March 2024

A meeting of all the Teaching staff (B. Com., B. C. A. and M. Com.) was held on Monday, 4th March 2024 at 12.50 p. m. in the Committee Room. The following points were discussed at the meeting.

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. The Chair informed the staff members that the purpose of the meeting was to discuss the presentations to be made during NAAC Peer Team Visit and also to review the progress of various committees.
3. A brief review of the presentations prepared by the HODs, B.C.A. Coordinator, and M. Com. Coordinator was conducted.
4. Necessary changes and improvements were discussed to ensure clarity, conciseness, and effectiveness.
5. The Head of the Department of Commerce was requested to be prepared to make presentations as needed by the NAAC Peer Team.
6. Committee Chairs were asked to provide updates on the progress of their work in preparation for the NAAC Peer Team Visit.
7. Necessary suggestions and recommendations were provided to ensure smooth functioning and effective outcomes.
8. The meeting concluded with a vote of thanks to all for their valuable contributions.



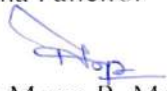

Dr. Meera R. Mayekar
IQAC Co-ordinator

Minutes of the Meeting held on 3rd February 2024

A meeting of members of Alumni Association Co-ordinating Committee, Parent Teachers Association and Students Council was convened on Saturday, 3rd February 2024 at 3.00 p. m. in the Committee Room. The following points were discussed at the meeting:

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. Members were informed the upcoming NAAC Peer Team Visit and the dates that are given for the NAAC Peer Team Visit. It was also informed to the members that the preferred date for the NAAC Peer Team Visit is 14th & 15th March 2024.
3. Members were also requested to keep themselves free on that date for interaction with the NAAC Peer Team members as it is one of the agenda of the visit. The members were also informed that the exact timing of the meeting will be intimated to them later on.
4. She also explained to the members the role of Alumni, Parents and Students at the time of NAAC Peer Team Visit.
5. She informed the members that the meeting was convened on request of members of Alumni Association to orient the members of PTA and Students Council.
6. Shri Nilesh Naik, President of Alumni Association explained how Alumni, Parents and students can help the college to get a better grade.
7. He appealed the PTA members to establish contact with other parents and convince them to attend the meeting at the time of NAAC Peer Team Visit.
8. He also appealed to the members of Students Council to convince their parents to attend the meeting at the time of NAAC Peer Team Visit.
9. He also requested the members of the Students Council to be on campus for those two days and help the teachers for conduct of NAAC Peer Team Visit.
10. He told students a good grade will reflect on their certificate, which can be matter of pride for the students.
11. Meeting ended with vote of thanks by NAAC Co-ordinator Mrs. Ana Falleiro.




 Dr. Meera R. Mayekar
 IQAC Co-ordinator

Minutes of the Meeting held on 27th January 2024


A meeting Internal Quality Assurance Cell (IQAC) External was convened on Saturday, 27th January 2024 at 12.00 noon in the Committee Room. The following points were discussed at the meeting:

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. The IQAC members were informed the upcoming NAAC Peer Team Visit and the dates that are given for the NAAC Peer Team Visit. It was also informed to the members that the preferred date for the NAAC Peer Team Visit is 14th & 15th March 2024.
3. Members were also requested to keep themselves free on that date for interaction with the NAAC Peer Team members as it is one of the agenda of the visit. The members were also informed that the exact timing of the meeting will be intimated to them later on.
4. The members were given an overview of the initiatives taken and activities conducted by the IQAC in the Academic Year 2023-24 and were asked to give their feedback on the same.
5. The IQAC Co-ordinator also briefed the members about the financial and other support provided by the Parent Teacher Association (PTA) for development of infrastructure, for conduct of field trips/industrial visits for the students and also for helping the IQAC for conduct of Certificate Course in "Fruits and Vegetable Processing and Preservation Course".
6. The IQAC Co-ordinator, thanked PTA Chairperson Shri Anand Jog, for all the support extended.
7. Shri Krishna Shetye, Chairperson Local Managing Committee expressed his satisfaction over the functioning of the college. He also emphasised that more skill-based courses should be conducted. He also said that innovation and entrepreneurship promotion should be focused upon.
8. Shri Pratikesh/Sunny Singh, Industry representative, expressed his satisfaction over the activities that were conducted. He said that the college should join BNI (Business Network International) as it can help the college to send the students for internship and for placement of the students.
9. He also told that he will give suggestions about the activities that need to be conducted after giving a thorough, thought to it shortly.



10. Shri Nilesh Naik, Alumni representative was of the opinion that more and more alumni association members, who are well placed should be invited to deliver guest lectures to the students, as it motivates the students.
11. Meeting ended with vote of thanks by NAAC Co-ordinator Mrs. Ana Falleiro.





Dr. Meera R. Mayekar
IQAC Co-ordinator

Minutes of the Meeting held on 25th January 2024

A meeting of all the Teaching staff (B. Com., B. C. A. and M. Com.) was held on Thursday, 25th January 2024 at 11.50 p. m. in the Committee Room. The following points were discussed at the meeting.

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. Discussion on preparation for Two day National Training Programme cum Workshop on 'Partial Least Square (PLS) based Structural Equation Modelling (SEM)' scheduled on 15th and 16th February 2024 was held and also committees for smooth conduct of workshop were framed.
3. She expressed her happiness on acceptance of Self Study Report (SSR) and said that it was possible only because of the efforts put in by all the staff members.
4. After discussion the dates for NAAC Peer Team were finalised as 27th & 28th February 2024, 14th & 15th March 2024 and 2nd & 3rd April 2024.
5. Also, after discussion the names of hotels that are to be suggested were finalised.
6. It was also decided that 14th & 15th March 2024 should be considered as preferred dates for NAAC Peer Team Visit because of conduct of ISAs and completion of Project Paper in the month of February and first week of April being the last week available for completion of syllabus.
7. IQAC Co-ordinator also discussed about the committees that will be formed to facilitate NAAC Peer Team Visit.
8. The Convenors of the committees were asked to prepare budget for their committee. It was also informed to the members that separate meeting of each committee will be convened to discuss the budget and to explain the role and responsibilities of each committee.
9. The members were also asked to complete the documentation work at the earliest so that the files can be kept ready for NAAC Peer team Visit.
10. IQAC Co-ordinator appealed all the staff members to work hand in hand to make NAAC Peer Team Visit a grand success.
11. Meeting ended with vote of thanks by NAAC Co-ordinator Mrs. Ana Falleiro.




Dr. Meera R. Mayekar
IQAC Co-ordinator

Minutes of the Meeting held on 2nd January 2024

A meeting of all the Teaching staff (B. Com., B. C. A. and M. Com.) was held on Tuesday, 2nd January 2024 at 1.30 p. m. in the Committee Room. The following points were discussed at the meeting.

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. She informed the members that Data Validation and Verification (DVV) clarifications were received by IQAC on 26th December 2023 and the last date for submitting the clarification is 10th January 2024. She also informed the members that IQAC intends to submit DVV clarifications by 8th January
3. She also informed the members that few IQAC members came during the Christmas vacation and informed the office staff about the documents that are to be kept ready for DVV clarifications.
4. At the meeting each DVV received from NAAC was discussed at length and Criterion Incharge were asked to prepare the documents taking into consideration the DVV received.
5. The Criterion Incharge were requested to submit the documents by 6th January 2024 so that IQAC can get sufficient time to scrutinize them before submitting them to NAAC.
6. She also appealed the members to start with the documentation work criteria wise considering the NAAC Peer Team Visit which will take place shortly.
7. Meeting ended with vote of thanks by NAAC Co-ordinator Mrs. Ana Falleiro.




Dr. Meera R. Mayekar
IQAC Co-ordinator

Minutes of the Meeting held on 28th October 2023

A meeting of the Teaching Staff of B. Com., B.C.A., and M.Com. was convened on Saturday 28/10/2023 at 9.30 a. m. in the Committee Room. The following points were discussed at the meeting:

1. The meeting began with welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. She informed the members that since IIQA has been accepted the last date for submission of Self Study report is 03/11/2023.
3. She informed the members that the meeting may continue for two days as it is to review and approve SSR and appealed the members to check the matters thoroughly as it is final SSR and further changes may not be possible.
4. She said review of SSR will be done criteria wise and simultaneously uploaded on the portal.
5. She also informed the members that they we may have to ask for extension of time for submission of SSR as there is an issue with the portal.
6. She also expressed her commendation and appreciation for the efforts put in by the members for preparation of revised SSR.
7. She also appealed the members to start with the documentation work criteria wise considering the NAAC Peer Team Visit which will take place shortly.
8. Meeting ended with vote of thanks by NAAC Co-ordinator Mrs. Ana Falleiro.




Dr. Meera R. Mayekar
IQAC Co-ordinator

Minutes of the Meeting held on 16th August 2023

A meeting of the Teaching Staff of B. Com. and B.C.A. was convened on Wednesday 16/08/2023 at 1.00 p. m. in the Committee Room.

The following points were discussed at the meeting:

1. The meeting began with a welcome address by IQAC Co-ordinator Dr. Meera R. Mayekar.
2. Dr. Meera R. Mayekar informed the members that this meeting is convened as Directorate of Higher Education (DHE) has asked to provide feedback on NEP 2020 Academic Structure which is implemented from the academic year 2023-24. She informed that the feedback provided by the faculty will help DHE and Goa University to bring in the necessary changes in the existing structure.
3. She also informed the members that DHE has formed "NEP 2020 Academic Structure Committee" and she has been appointed as one of the members of the committee and the feedback given will be communicated by her to DHE.
4. Staff members was explained the entire structures of B. Com. and B.C.A. programme.
5. The staff members expressed their opinion on NEP 2020 Academic Structure as follows:
 - a. Most of them were of the opinion that one month internship is too short period.
 - b. The exit and entry system of NEP may lead to a situation wherein student may leave a course to obtain a certificate and then join again to get a diploma and again exit and join again to get a degree.
 - c. Workload may go down considerably as many of the students may leave the programme at the end of three years and as Project Paper is made optional.
 - d. Practical which are part of Skill Based Courses may create a problem as the necessary facilities may not be available for conduct of practical.
 - e. There has to be more clarity on conduct of ISAs for different courses.
6. Feedback of members on documentation work for resubmission of IIQA was also sought.
7. Members were informed to complete the work of documentation and preparation of SSR as it is already decided to submit the IIQA on 31st August 2023.




 Dr. Meera R. Mayekar
 IQAC Co-ordinator

Minutes of the Meeting held on 28th June 2023

A meeting of all the Teaching Staff was convened on Wednesday day 28/06/2023 at 12.30 p. m. in the Committee Room.

The following points were discussed at the meeting:

1. Staff members were informed about the queries received with regard to IIQA on 8th June 2023 and the reply that has been given to NAAC. However, NAAC was not happy with the clarification given and has rejected IIQA, the email regarding same is received on 22nd June 2023.
2. She also expressed her dissatisfaction on continuation of use of NAAC Grade on letterhead in spite of repeatedly telling the former Principal and Offg. Principal.
3. It was also informed to the members that though SSR is almost ready now that NAAC has raised query about use of Grade on letterhead, all the documents in SSR after March 2020 will have to be changed by putting a blue tape on the Grade part.
4. It was informed to the staff members that tentative date for resubmission of IIQA is decided as 31st August 2023.
5. The members were informed to keep all documents of SSR ready with the necessary changes by 31st August 2023.
6. The members were also informed about reconstitution of IQAC both Internal and External as new Principal has taken charge and also Dr. C. N. Phadte^h retired^u and Shri Asish Salvi has left the college.
7. The members were also requested to conduct activities planned for the academic year as scheduled.
8. Meeting ended with the vote of thanks by Mrs. Ana Falleiro, NAAC Co-ordinator.




Dr. Meera R. Mayekar
IQAC Co-ordinator


Minutes of the Meeting held on 24th June 2023

A meeting of members of IQAC was convened on ~~Wednesday~~ ^{Saturday} 24/06/2023 at 12.50 p. m. in Committee Room.

The following points were discussed at the meeting:

1. Dr. Meera Mayekar IQAC Co-ordinator welcomed the newly appointed Principal Prof. Teotone Vaz and members of the IQAC for the meeting.
2. She expressed her happiness over the appointment of new Principal before the NAAC Peer Team Visit.
3. Members were also informed about the queries received with regard to IIQA on 8th June 2023 and the reply that has been given to NAAC. However, NAAC was not happy with the clarification given and has rejected IIQA the email regarding same is received on 22nd June 2023.
4. She also expressed her dissatisfaction on continuation of use of NAAC Grade on letterhead in spite of repeatedly telling the former Principal and Offg. Principal.
5. It was also informed to the members that though SSR is almost ready now that NAAC has raised query about use of Grade on letterhead, all the documents in SSR after March 2020 will have to be changed by putting a blue tape on the Grade part.
6. The date for resubmission of IIQA was also discussed and it was decided to change all the documents first and keep SSR ready before resubmission of IIQA. The tentative date for resubmission of IIQA was decided as 31st August 2023.
7. It was also decided to reconstitute IQAC both Internal and External as new Principal has taken charge and also Dr. C. N. Phadte ^{is to retire} ~~retired~~ and Shri Asish Salvi has left the college.
8. It was also decided to call the meeting of the staff members on 28th June 2023 to inform them about resubmission of IIQA and future course of action.
9. Meeting ended with the vote of thanks by Mrs. Ana Falleiro, NAAC Co-ordinator.




Dr. Meera R. Mayekar
IQAC Co-ordinator