



(ESTD.: June 1986)

Goa Vidyaprasarak Mandal's  
**Gopal Govind Poy Raturcar College of Commerce and Economics**

**Accredited by NAAC at B++ Grade with CGPA of 2.99 (3<sup>rd</sup> cycle)**

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Date: 29/08/2024

**STAFF NOTICE**

This is to inform B.Com. and B.C.A. Staff Members that, Parent Teacher Association (PTA) has agreed to reimburse Bus Hire Money of Field Trips/Industrial Visits organised for student once, which means all students should get a chance.

Hence, to streamline the Field Trips/Industrial Visits following guidelines should be followed:

1. Each Mentor will take their mentees for one trip.
2. If possible two mentors can club together mentee students to minimize the cost.
3. ₹ 30/- to be charged per student, money collected to be given to Accountant, Shri. Ganeshprasad Bhat.
4. Trips should be organised preferably after lecture timings.
5. Possibly two nearby units/organisations are to be covered in one trip.
6. One-week prior permission from the Principal should be obtained.
7. Report to be submitted to the Principal after the trip with photocopy of the attendance sheet.

More trips may be arranged for the students but transportation money for the same should be collected from the students and prior permission for the same should be obtained.

This is also to inform that; PTA has also agreed to reimburse fees payable for Certificate Courses but with a limit. So faculty members interested in conducting Certificate Courses, should come with the proposal to the Principal, which will be finalized after discussion with PTA.

  
Prof. Teotone Vaz  
PRINCIPAL

  
Dr. Meera R. Mayekar  
IQAC Co-ordinator

  
Mrs. Ana Falleiro  
Convenor  
P.T.A. Committee

sn/-

