SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOA VIDYAPRASARAK MANDAL'S GOPAL GOVIND POY RAITURCAR COLLEGE OF COMMERCE AND ECONOMICS

GOA VIDYAPRASARAK MANDALS GOPAL GOVIND POY RAITURCAR COLLEGE OF COMMERCE AND ECONOMICS,POST BOX NO. 102, FARMAGUDI, PONDA GOA 403401
403401
https://gvmcommercecollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Goa Vidyaprasark Mandal's Gopal Govind Poy Raiturcar College of Commerce and Economics (G.V.M.'s G.G.P.R. College of Commerce and Economics) was established in 1986. Goa Vidyaprasark Mandal is an institution established in 1911, completed its 112 years of existence and has fifteen educational institutions under its umbrella, imparting education from KG to PG and beyond.

The Institution is a premier institute in the state of Goa, presently offering Bachelor of Commerce (B. Com.), Bachelor of Computer Application (B. C. A.) and Master of Commerce (M. Com.) programmes. The Institution is affiliated to Goa University, since its inception. The Institution is recognized as a Cluster Research Centre in Economics for Ph. D. course from 27th July 2021. The Institution premises spreads over 15,000 square meters of land in a tranquil area surrounded by lush green landscape which is an ideal place to maintain conducive atmosphere for teaching and learning process.

The Institution has highly qualified, experienced, enthusiastic, committed, and dedicated faculty who volunteer to shoulder any responsibility related to the furtherance of vision and the wellbeing of the Institution. Faculty has contributed significantly to e-content development initiative "DISHTAVO" of Directorate of Higher Education. Total 101 video lectures in English language and 40 video lectures in Konkani language are recorded by the faculty. Our former Principal, Prof. (Dr.) P. M. Bhende has bagged the prestigious Best Teacher Award instituted by the State Government.

The Institution serves students from various sections of society specially from rural background. The Institution is committed to academic excellence and is determined to strengthen holistic and inclusive development of the student community. The alumni of the college have scaled great heights in different fields. They are spread across in various professions such as Chartered Accountants, Company Secretary, Bank Managers, Lawyers, Academicians, Executives, Government officials, Social workers and successful Entrepreneurs.

The Institution focuses on enhancing IQ and EQ of its students. Human and social values are imparted to the students through NSS, NCC, sports, curricular, co-curricular and extension activities, which helps the students to face the global challenges and mould them to be socially responsible citizens.

Vision

Vision: To make the Institution a centre of excellence in education and research with focus on multifaceted development of the students and to empower them to become global citizens.

Mission

Mission: To impart quality education to students to enable them to face the global challenges and mould them to be socially responsible citizens.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The Institution is managed by Goa Vidyaprasarak Mandal (G.V.M.) founded in 1911 (112 years old), which provides a competitive advantage for the college to attract students over other colleges in the vicinity.
- The Institution enjoys locational advantage with scenic beauty, cultural heritage and easy accessibility.
- The Institution has highly qualified, experienced, enthusiastic, committed, and dedicated faculty members who volunteer to shoulder any responsibility related to the furtherance of the vision and the well-being of the institution.
- Faculty serve as representatives on various academic bodies and committees of higher education such as Goa University, the Directorate of Higher Education.
- Faculty are invited as resource persons in other institutions within and outside Goa.
- Hundred per cent enrolment in B. Com. and B. C. A. programmes with student profile of the Institution meeting the criteria of balanced enrolment with respect to gender, students belonging to reserved categories and urban-rural composition.
- a blend of students from diverse backgrounds with good academic, cultural and moral ethics.
- A strong bond of high-level interaction between highly educated, experienced, research-minded faculty and students makes them approach faculty for academic, co-curricular and extra-curricular activities.
- ICT-enabled campus with facilities of LCD projectors in every classroom.
- Well-furnished and ICT enabled library updated regularly with the latest books and journals.
- Transparency in examination processes and grievance redressal.
- The Institution's Innovation Council is set up under MHRD initiative.
- Democratically elected Students Council and students' representation on various Committees.
- Delegation of authority to programme coordinators for quick decision-making.
- Decentralised administration with the help of dedicated, accountable and supportive administrative staff who adopt transparent practices
- Illustrious and high-profile alumni occupying top positions in society, politics, culture and administration.

Institutional Weakness

- The shortage of physical space hinders infrastructural development such as classrooms, computer laboratories, library, etc.
- Shared infrastructure such as playground, auditorium and canteen.
- Contractual appointment of teaching faculty limits the delegation of authority for Institutional initiatives.
- Limited control over syllabus since the college is affiliated to Goa University.
- The current mentor-mentee ratio is not conducive to personal counselling and effective student mentoring.
- The weak economic background of students limits the implementation of add-on courses.
- Though the Institution has illustrious and well placed alumni occupying top positions in society, the alumni engagement in Institutional activities is limited.
- The drive for quality improvement of the Institution is hindered by the lack of full administrative

autonomy with respect to the limitations on financial powers delegated to the Principal.
- Industry-Academia linkage is weak and needs to be strengthened.
- MOUs are very few and most have become non-functional post-pandemic.

Institutional Opportunity

- The active functioning of different forums established in the Institution gives an opportunity to the students for all-round personality development.
- The Academic Bank of Credits, introduced by Goa University in compliance with the National Education Policy 2020, offers opportunities that provide a wider platform for multi-disciplinary learning and skill enhancement among students.
- Scope for MOUs with professional bodies, top-rated educational institutions, organizations and NGOs for exchange programmes, internship, extension and outreach activities.
- Collaboration with sister institutions for interdisciplinary research projects/conferences and symposiums.
- Tapping Corporate Social Responsibility (CSR) funds for the conduct of workshops, seminars etc.
- Scope to promote entrepreneurship, innovation and start-ups. Development of assistive facilities for Divyangjan.

Institutional Challenge

- Motivating students to enroll for add-on courses.
- Tracking student progression is difficult as students do not provide data.
- To strengthen the Institution's effort in career counselling and placement.
- To bridge the gap between the curriculum and the industry requirement to increase students' employability.
- Motivating faculty to take up Ph.D. guideship for recognition of the Institution as a research centre.
- Encouraging faculty to undertake research projects and publish papers in high-impact factor research journals.
- Upgrading and adding to the existing infrastructure, especially in the ICT component to meet the modern requirements considering financial and space constraints.
- Acquire funds from Government/Non-government agencies for quality research and overall growth of the Institution.
- Networking with various institutions, for mutual benefit, sharing resources, undertaking major projects etc.
- Strengthening existing alumni network and improving alumni engagement in Institution activities to enhance collaboration for internship, placement and outreach programmes.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular planning and implementation are considered as top priority at the Institution. Choice Based Credit System is implemented for all the programmes offered by the Institution. The Institution offers Discipline Specific Electives, Skill Enhancement Courses and Generic Electives approved by Goa University for B. Com. programme. The Academic Calendar received from Goa University is followed to prepare Teaching Plans by the faculty. Teaching Plans are prepared for the entire semester and include the course objectives, learning outcomes and teaching and learning methodology. Teaching Plans are uploaded onthe Integrated Academic Information Management System (IAIMS) Portal an e-governance initiative of the Directorate of Higher Education (DHE) and are accessible to the students. Teachers record the implementation of the Teaching Plan on the IAIMS Portal on a regular basis. Cross-cutting issues such as environment, sustainability and professional ethics are well covered through various courses offered by the Institution. Students take up assignments and projects in crosscutting issues such as environment, sustainability, professional ethics, marketing, accounting, etc. Project work is taken up by all the final year students, as one of the courses across all the programmes offered by the Institution. Post-graduate students of the college take up internships at the end of the second semester. Feedback is obtained from the students, alumni and parents on a regular basis and evaluated to bring necessary changes wherever required. To enhance the delivery of the curriculum and foster innovation, individuals from the industry, including alumni, are invited as resource persons for seminars, workshops and guest lectures. From the academic year 2023-24, the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) under the National Education Policy (NEP) 2020 is implemented by Goa University and adopted by the Institution. Thus, the present F.Y.B.Com. and F.Y.B.C.A. students are under CCFUP under NEP 2020. The Institution has proposed to be part of a cluster with twelve institutions from South Goa. This would promote the integration of humanities and science with STEM and provide the programmes with combinations. Once the cluster is formally notified, the students will have access to skill-based and multi-disciplinary courses in languages, humanities, fine arts, music, etc.

Teaching-learning and Evaluation

The Institution is committed to a transparent teaching, learning and evaluation system. The student's enrolment is taken up as per the directives and on the basis of merit list prepared by the Directorate of Higher Education (DHE). The Institution achieves 100 per cent enrolment in B.Com. and B.C.A. programmes. Government and Goa University reservation policy is strictly adhered to, for the admission of the students.

Teaching Learning Methods include:

- Use ICT-enabled tools such as power-point presentations, Google Classroom, educational software and digital learning resources such as video, audio, and websites to enhance teaching-learning experience.
- Student-centric methods, such as problem-solving methods, experiential learning, participative learning etc.
- Project work and internship.
- Field visits, industrial visits and study tours.
- Guest lectures by eminent experts from industry and academics.
- Seminars and workshops for the students and faculty.
- Additional library books and additional library cards.
- Remedial classes and bridge courses.
- Certificate and skill enhancement courses.
- Teachers' mentorship and professional counselling.

Vacancies at the Institution sanctioned by the DHE and Goa University are filled on a merit basis. Most of the

permanent faculty 13/20 i.e., 65% have a doctorate degree, and four others are at various stages of completion.

The examination and assessment are conducted as per the Ordinance of Goa University. Intra-Semester Assessment (ISA) Monitoring Committee prepares a schedule for ISA (i.e., Continuous Internal Evaluation) and the Examination Committee prepares a time-table for Semester End Examinations based on the dates specified by the University and notifies the students about the same well in advance. Grievance Committee and Unfair Means Inquiry Committee are established as per the Ordinance to address grievances regarding examination. For UG, there is personal verification of answer sheets at Semester-I to Semester-IV examinations. During personal verification, the assessed answer sheets are shown to the candidates in the presence of the Principal/Vice-Principal and the concerned Examiner. If the candidate is not satisfied with the result of the personal verification of the answer sheet, he/she may apply to the Grievance Committee. In Semesters V and VI examination, students can apply for re-evaluation of the answer sheet. This ensures complete transparency in the assessment.

Research, Innovations and Extension

The institution supports its faculty to pursue quality research work. To incentivize faculty to pursue Ph.D., study leave is granted and duty leave is given to attend seminars, workshops, and conferences. Workshops on research ethics, research funding opportunities, journal selection for publication, and 'R' statistical software have been conducted. Faculty have more than 10 Scopus/Web of Science and other UGC CARE-listed publications. Faculty have authored textbooks for the B.Com. syllabus. Three faculty have completed 2 Extension-based research projects. The Institution is a member of a Cluster Research Centre in Economics, under which one faculty is guiding 4 research scholars. Most of the permanent faculty 13/20 i.e., 65% have a doctorate degree and four others are at various stages of completion. Few of our faculty serve as VC nominees on the Departmental Research Committees of Ph.D. students at Goa University. The Institution's Innovation Council (IIC) has made a remarkable contribution to building the innovation ecosystem of our institution by organizing workshops, seminars, industry visits, guest lectures and competitions for students. The Institution has been a front runner in NSS and NCC outreach and awareness programs on anti-plastic, road safety, HIV/AIDS, gender sensitization, health, hygiene and fitness promotion. Also, cleanliness drives, anti-drug drives, making and distribution of cloth bags, paper bags, etc. are carried out by organising rallies, campaigns, field visits, street plays, placard and poster competitions and special camps. NSS and NCC volunteers have participated in Central government campaigns like Ek Bharat Shreshth Bharat, Fit India, Swachh Bharat, and Swasth Bharat etc. Volunteers visit old age homes and orphanages and purchase handcrafted rakhis made by specially-abled children. The NSS unit regularly holds blood donation camps. The Gender Sensitisation Cell has organised talks on health and hygiene for girls, gender equity and inclusiveness, women's rights, breaking gender stereotypes and prevention of sexual harassment at the workplace.

The Institution has signed MOUs to promote extension-based research, placements, and student soft skill development.

Infrastructure and Learning Resources

The Institution campus measures 15000 sq. mt and the built-up area is 973 sq. mt. The entire campus is WiFi-enabled. The main building of the college is under CCTV surveillance. The Institution's academic infrastructure includes eighteen classrooms equipped with LCD projectors, three Computer Laboratories, one Audio-Visual room, two staff rooms, and one Auditorium with a capacity of 300 seats. The Administrative

infrastructure includes the Principal's cabin, Vice principal's cabin, staff room, office and committee/meeting room. The sports infrastructure includes a Gymkhana Centre, Volleyball Court, Basketball Court and a playground.

The IT facilities include a 300 Mbps leased line connection and LAN configuration speed of 1 Gbps and an NGL server. The Library is fully automated with NewGenLib Software. It provides open access to its barcoded books, journals, e-books, e-journals, databases etc. The N-LIST database, provided by UGC-INFLIBNET is subscribed to every year by the library and provides students and staff access to over one lakh e-resources (e-books/e-journals). The homepage of the library website has links to "DISHTAVO" a project of DHE wherein faculty has created e-content in the form of video lectures. The Information Portal on the homepage provides access to information that is useful to students such as the National Knowledge Network, National Library of India, etc. There are ten computers with internet and a free print facility for students in the reference section. The library also provides a photocopy facility, a reading room facility, and a reference service. The total seating capacity in the library is 140 seats

Student Support and Progression

The Institution assists students in applying for various Government scholarships. During the period (2018-2023) 722 students have availed of Government scholarships. Students also benefit from the scholarship instituted by the staff and philanthropists. The Institution contributes to students' all-inclusive development by conducting various courses and organising activities to promote soft skills like communication, leadership, interpersonal relationships etc. Activities to promote life skills like yoga, physical fitness, health, hygiene, self-employment and entrepreneurial skills are organised on a regular basis. Hands-on training on topics such as IOT, ReactJS, and cyber security is organised to create awareness about recent trends in technology. The Career Guidance and Placement Cell actively provides for the training and skilling students under special initiatives of the Directorate of Higher Education such as Training, Internship and Placement (TIP) and Youth Employment Programs (YEP), which industry experts and training partners deliver. The Institution facilitates students' progression by organising career guidance talks. Students pursue higher study programmes such as M. Com., MBA, MCA, LLB, etc. Several students successfully completed professional programmes of institutions such as ICAI, ICWAI and ICSI. Institution does not have issues of ragging and sexual harassment however, guidelines of UGC on 'Curbing the Menace of Ragging' and provisions of 'The Prevention of Sexual Harassment (POSH) Act', are followed. The Grievance Redressal Committee is established to deal with the grievances of the students. The students actively participate in sports and cultural activities and have won prizes at national and state-level competitions. The Institution has a registered alumni association and invites alumni as guest faculty, resource persons and event judges.

Governance, Leadership and Management

The vision of the Institution is to develop global citizens who are multifaceted, responsible, and responsive to the challenges of society and it is strengthened by all its stakeholders.

The governance structure of the Institution, as reflected in the Organogram, is conducive to democratic and participative management and is in consonance with the values espoused in the Vision and Mission statements. The General Body is the highest decision-making body of Goa Vidyaprasark Mandal (G.V.M.). The Working Committee of G.V.M. deliberates on matters relating to staff, purchases, expenditure, infrastructure, resource mobilization, etc. The Local Managing Committee includes members of the Working Committee, the Principal

and the faculty. The Principal as the head of the Institution functions in close coordination with the Vice-Principal, IQAC Co-ordinator, Heads of Departments, Faculty, Librarian, Director of Physical Education, Head Clerk, Accountant, System Administrator, Co-ordinators/In-charge of the various Committees to ensure smooth operation of the administrative and academic activities of the Institution. Involvement of parents, alumni and students is also ensured to sustain the participative form of management. This happens through the active role of the Parent Teachers Association (PTA), Alumni Association and Students Council. A number of Statutory and Non-Statutory Committees/Cells are framed which are represented by the faculty and students. Students Council/Committees/Cells are given complete freedom to plan and execute various activities which are in tune with the vision and mission of the Institution. The student feedback mechanism enables the Institution to systematically address and resolve issues.

E-Governance is institutionalised by deployment of IAIMS a Digital India initiative, of DHE. The IAIMS is an integration of 34 modules that include online admissions, a learning management system including online results, attendance system, etc., where faculty and students have access to both academic content as well as administrative services, remotely for 24 hours a day.

IQAC as the steering authority strengthens the Industry Academia linkages through MOUs. Skilling and training of students are given priority by conducting various skill-based courses and youth development programmes. IQAC spearheads the pace and direction of sustained institutional growth through meetings and discussions with the stakeholders on a regular basis.

Institutional Values and Best Practices

The Institution has made a significant contribution to the good of "people and planet". It has promoted gender equity by admitting all students (males and females) to the programmes offered. It has also organised talks and competitions for the promotion of gender equity. It also offers facilities for females (staff and students) like separate washrooms, sanitary napkin vending machine, common room, etc.

It commemorates and celebrates days of National and State importance, such as Independence Day, Republic Day and Goa Liberation Day. Festivals like Navratri, Ganesh Chaturthi, Saraswati Puja are celebrated. The Institution also observes International days such as Yoga Day, World Book Day, International Women's Day, etc. It has an environment and energy conservation policy. Through "our bit for the planet" the Institution gives wide publicity to energy conservation measures such as switching off fans and lights in unoccupied rooms. It has contributed towards a cleaner and greener environment by organising activities like cleanliness drives and tree plantation on and beyond campus. Waste management practices like the segregation of dry and wet waste are practised on the campus. The best practices of the Institution promote the "Groom to Bloom" initiative and also focus on its social endeavours. The "Pay it Forward - For People and Planet" initiatives reflect the social endeavours the Institution has pursued in terms of "our bit for the people". Initiatives like "Daan Utsav" promote altruistic behaviour by promoting acts of charity. A humane approach and compassion are displayed by organizing blood donation on campus where staff and students voluntarily donate blood. Making and distribution of paper bags and cloth bags is undertaken to provide an alternative to plastic. The Institution has provided a platform to local entrepreneurs who visit the Institution with products for the purpose of selling. This practice started during the COVID-19 pandemic and continues to date. The Institution maintains its distinctiveness by building the IQ and EQ of its students. It has paved the way for youth empowerment and has fostered a spirit of global citizenship in sync with its vision and mission by providing holistic education.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOA VIDYAPRASARAK MANDAL'S GOPAL GOVIND POY RAITURCAR COLLEGE OF COMMERCE AND ECONOMICS
Address	GOA VIDYAPRASARAK MANDALS GOPAL GOVIND POY RAITURCAR COLLEGE OF COMMERCE AND ECONOMICS,POST BOX NO. 102, FARMAGUDI, PONDA GOA 403401
City	PONDA
State	Goa
Pin	403401
Website	https://gvmcommercecollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Teotone Vaz	091-8767916457	9822127625	-	gvmcce@yahoo.co.in
IQAC / CIQA coordinator	Meera Mayekar	091-9822152657	9511866379	-	iqac@gvmcommercecollege.ac.in

Status of the Institution	
Institution Status	Grant-in-aid , Self Financing and Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Goa	Goa University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	26-12-2013	View Document
12B of UGC	26-12-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GOA VIDYAPRASARAK MANDALS GOPAL GOVIND POY RAITURCAR COLLEGE OF COMMERCE AND ECONOMICS,POST BOX NO. 102, FARMAGUDI, PONDA GOA 403401	Semi-urban	3.707	3937.84

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	XII	English	240	238
UG	BCA,Computer Science	36	XII	English	44	44
PG	MCom,Post Graduate	24	B.Com.	English	40	11

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				14				26			
Recruited	1	0	0	1	5	9	0	14	7	19	0	26
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				21
Recruited	12	9	0	21
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	6	0	1	1	0	13
M.Phil.	0	0	0	0	2	0	1	0	0	3
PG	0	0	0	1	1	0	0	2	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	16	0	20
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	390	0	0	0	390
	Female	385	1	0	0	386
	Others	0	0	0	0	0
PG	Male	10	0	0	0	10
	Female	14	0	0	0	14
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	9	7	8	5
	Female	8	9	11	8
	Others	0	0	0	0
ST	Male	43	51	64	48
	Female	67	68	64	64
	Others	0	0	0	0
OBC	Male	109	111	91	60
	Female	101	93	100	99
	Others	0	0	0	0
General	Male	265	261	242	185
	Female	211	224	234	219
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		813	824	814	688

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The multidisciplinary approach refers to adding the competencies of multiple professionals who stay within the boundaries of their fields, whereas the interdisciplinary approach denotes that the various disciplines are coordinated toward a common and coherent approach. At present, the Institution offers a Choice Based Credit System (CBCS), which includes project work. The B.Com. and B.C.A. programme offered by the Institution consists of courses across disciplines such as Mathematics, Law, Economics, Communication, Environmental Studies and Computer Applications besides commerce-related courses. M.Com. programme offers courses such as Research Methodology and Econometrics to provide

	specialized knowledge in different disciplines. The Institution thus offers a flexible curriculum under the CBCS in which learners can choose from a range of courses based on their competencies. Students are encouraged to explore interdisciplinary research areas for their project work during the final year semesters. From the academic year 2023-24, the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) under the National Education Policy (NEP) 2020 is implemented by Goa University and adopted by the Institution. Thus, the present F. Y. B. Com. and F. Y. B. C. A. students are under CCFUP under NEP 2020. The Institution has proposed to be part of a cluster with twelve institutions from South Goa as per directives of the Directorate of Higher Education (DHE) Goa. This would promote the integration of humanities and science with STEM and provide the programmes with combinations. Once the cluster is formally notified, the students of the Institution will have access to skill-based as well as multi-disciplinary courses in diverse areas such as languages, humanities, mathematics, sciences, performing arts, fine arts, music, etc. The undergraduate degree will be of either a three or four year duration, with multiple entry and exit options within this period, with appropriate certifications. The four-year programme may also lead to a degree with Research, if the student completes a rigorous research project in the major area(s) of study which the Institution may specify.
2. Academic bank of credits (ABC):	Academic Bank of Credits (ABC) is created to facilitate students' seamless mobility between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers, and credit redemption in order to promote distributed and flexible teaching and learning. The Directorate of Higher Education (DHE) has instructed all colleges across the State of Goa to register students enrolled in UG and PG programmes (Aided and Self-financed programmes) for ABC under the National Academic Depository (NAD). Registration under the ABC, to permit students to avail the benefit of multiple entries and exit during the chosen programme is initiated by the Institution and at present 394 students out of 799 have created ABC IDs under the National Academic Depository (NAD). As a prerequisite, the Institution

	has already started using a centralized Integrated Academic Information Management System (IAIMS) of DHE for administrative and academic tasks like admission, lecture plan, evaluation, and results.
3. Skill development:	Skill Development has been one of the priority areas for the Institution. Skills such as dynamic learning, problem-solving, critical thinking, sports and fitness, talent acquisition, analytical learning through practical circumstances, etc. are prioritised at the Institution. The various co-curricular and extra-curricular activities, as well as, the extension and outreach activities, are designed to build leadership, communication and organisational skills. Realising the importance and the necessity of developing skills among students, the Institution conducts certificate courses which increase the employability of the students. Some of the courses offered are MS Office and Tally, ERP9 with GST, Digital Marketing, Communication and Presentation Skills, Event Management, and Fruit and Vegetable Preservation. Under the Youth Employment Programme (YEP), an initiative of DHE, a skill development programme of 100 hours is being conducted by the Institution. Resource persons are invited to the Institution for guest lectures on different topics, which helps to enhance the knowledge of the students. Environmental consciousness is created in the minds of students through initiatives like cloth bag making, paper bag making, nature trails, etc. The Institution promotes the practice of breaking stereotypes related to gender among students. Blood donation camps, Daan Utsav/Joy of Giving Week, are being conducted on a regular basis to inculcate positivity amongst the students and create values such as righteous conduct, love, scientific temper, citizenship values and life-skills. Days of national importance such as Independence Day and Republic Day are celebrated on a regular basis to inculcate the values of patriotism and nationalism.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The medium of instruction in the Institution is English. However, many of the faculty often engage lectures in Konkani, the local language. The majority of the students of the Institution are Goan by domicile, but hail from different states across the country. Hindi is, therefore, a language that is also spoken on the campus. The faculty of the Institution has been part of the DISHTAVO (Digital Integrated

	System for Holistic Teaching and Virtual Orientation) a project of DHE and has created e-content in the form of video lectures of syllabus pertaining to the colleges affiliated to the Goa University in English and Konkani, which facilitates e-learning among students. The Cultural Association of the Institution organises various competitions to promote art and culture among students. Under the 'Ek Bharat Shreshtha Bharat' programme, students of the Institution were exposed to the culture of state of the State of Jharkhand through videos. The Institution tries to imbibe in the student community, knowledge of Indian culture and respect for the cultural ethos of the country by organising various programmes such as Saraswati Pooja, Ghumat Aarti Competition, etc.
5. Focus on Outcome based education (OBE):	The Institution makes an effort to understand that the pursuit of knowledge is a life-long activity. The Institution follows the syllabus framed by Goa University for all its programmes and courses since it is affiliated to Goa University. The structure of the B.Com., B.C.A. and M.Com. programme is stated in the prospectus of the Institution. Goa University has specified Programme Outcomes (POs) and Course Outcomes (COs); however, the faculty have re-framed the POs and COs for the courses to encourage holistic development and lifelong learning of the students. At the beginning of the academic year, the POs are explained by the Principal to the students at the orientation programme. The POs and Cos for all programmes offered by the Institution are communicated to the students by displaying on the Institution's website. The COs are discussed in detail by the faculty during the introduction of the syllabus at the beginning of the semester. The newly recruited faculty are explained the POs and COs by the Head of the relevant department. From the academic year 2023-24, the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) under the National Education Policy (NEP) 2020 is implemented by Goa University, wherein implementation of Outcome Based Education (OBE) has been made compulsory for the colleges. The IQAC of the Institution conducted two FDPs on OBE to train the faculty on designing POs, PSOs and COs, adoption of Bloom's Taxonomy and the assignment matrix for POs and COs. Also, FDPs on Hands-on

	Training in Moodle, Sessions on e-resources of Library, Journal Selection and Plagiarism were conducted by the Institution to orient the faculty to employ effective teaching-learning pedagogies to contribute to OBE effectively and efficiently.
6. Distance education/online education:	The Institution's academic infrastructure includes 18 classrooms equipped with LCD projectors and Wi-Fi connectivity and three computer laboratories. The library is fully automated with NewGenLib Software and provides open access to its bar-coded books, Journals, e-books, e-journals, databases, etc. The N-LIST database, provided by UGC-INFLIBNET, is subscribed to annually by the library and provides students and staff access to over one lakh e-resources (e-books/e-journals). The homepage of the library website has links to DISHTAVO video lectures of syllabus recorded by the faculty. The Information Portal on the homepage provides access to information that is useful to students, such as the National Knowledge Network, National Library of India, etc. During the pandemic, the Institution adopted an online mode of teaching-learning. This may be continued in future based on the need. The Institution recognises the importance of distance education and the need to provide an opportunity to enable students access to education without the necessity of regular classroom attendance. The Institution intends to promote distance education through MOOCs.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The institutional Electoral Literacy Club has been constituted to promote electoral literacy among the students, teaching and non-teaching staff.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	As per government directives, a nodal officer is appointed by the Institution who conducts activities for the students and the staff. The Electoral Literacy Club is represented by faculty members and a students' co-ordinator.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral	To sensitize students on their electoral rights and familiarise them with the electoral process of registration and voting, a pledge is administered to

processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	the students on 'Voters Day'. The Electoral Literacy Club organises essay writing competitions for the students. Students were made to fill out "Sankalp Patra" received from the Office of Chief Electoral Officer Goa, as part of the electoral awareness programme.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Awareness campaigns for the teaching and non-teaching staff of the Institution are conducted to disseminate information related to the new electoral enrolment process, use of technology for voting, and ethical voting.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Most of the students above 18 years are enrolled as voters in the electoral roll. The Electoral Literacy Club organises competitions and awareness programmes to sensitize students on the importance of voting and ethical voting. Students are provided information about the voter registration procedure and are encouraged to register as voters prior to every upcoming Lok Sabha, State Assembly, and Local Body Elections.

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Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
813	824	814	688	833

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 52

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
33	30	31	32	32

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
109.408	64.947	127.762	49.203	54.811

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution, affiliated to Goa University, adheres to the university's curriculum for both undergraduate (UG) and postgraduate (PG) programmes offered by the Institution. Choice Based Credit System (CBCS) for UG programmes has been introduced since June 2017. Several faculty members have actively contributed to the curriculum design by serving on the Board of Studies (BoS) and various sub-committees within their respective academic disciplines. They also participate in curriculum-related workshops and training programmes to ensure the effective implementation of the new curriculum for their courses. Faculty members receive their course allocation and workload for the upcoming semester at the end of the preceding semester, allowing them sufficient time to prepare for their teaching responsibilities. At the start of each semester, each faculty member uploads the Teaching Plan that outlines the topics to be covered, teaching methodologies to be employed, the use of Information and Communication Technology (ICT) tools and the time frame for each topic on the Integrated Academic Information Management System (IAIMS) portal of the Directorate of Higher Education (DHE). Furthermore, details of the lectures conducted are uploaded on the IAIMS portal on a regular basis. Faculty members have also developed electronic content (e-content) and shared it on social platforms such as YouTube and WhatsApp. To enhance the delivery of the curriculum and foster innovation, individuals from the industry, including alumni, are invited as resource persons for seminars, workshops and guest lectures. Whenever needed, classes were conducted in various modes, including online (using platforms like Google Meet and Google Classroom), hybrid and offline methods. The faculty of the college actively participated in the DISHTAVO (Digital Integrated System of Holistic Teaching and Virtual Orientations), an e-content development project, initiated by the DHE. In this project, faculty members prepare lecture videos on the syllabus of their courses in both English and the local language, namely Konkani. In addition, some faculty members have worked as coordinators reviewing, correcting, editing and providing feedback on presentations by participants. At the start of each academic year, the Principal addresses first-year students and provides them with information about the evaluation system and attendance requirements. The Librarian, Director of Physical Education, NCC Officer, and NSS Programme Officer/s conduct orientations for the first-year students. Final-year students, for whom project work is a mandatory course, receive an orientation about the project work from the faculty in charge. Before the academic year begins, Goa University releases an academic calendar that specifies the start and end dates of the semester and the dates for semester-end examinations for all programmes. The Institution determines the dates for ISA (Intra-Semester Assessment), with a minimum of two ISAs conducted for each course. A third ISA is conducted for students who are absent for genuine reasons. The Semester End Examination (SEE) is conducted by the Institution for first and second-year students, while the final-year exams are conducted by the University. The examination timetable is communicated to all students through notices on the college notice board and the college website.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 34

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 41.39

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
351	100	0	254	939

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution strongly promotes the integration of cross-cutting issues pertinent to the curriculum. As part of this commitment, all first-year students are required to enrol in the course 'Environmental Studies,' which focuses on issues related to environmental protection and conservation.

The Institution also offers a course called 'Economics of Resources' as a generic elective for second-year B.Com. students. This course delves into topics associated with the management of economic resources.

Moreover, the Institution provides various courses that encompass critical subjects such as Intellectual Property Rights (IPR), Business Law, Consumer Rights and Protection, Computer Ethics, Investor Protection and Ethics, Corporate Social Responsibility (CSR), etc. These courses aim to equip students with a well-rounded understanding of these important areas.

Additionally, the Institution offers specialized courses in Banking and Finance, and Business Environment, which play a crucial role in instilling professional ethics among students. In the field of Commerce, courses like Financial Audit and Cost and Management Audit incorporate topics that focus on the professional ethics that auditors need to adhere to. The course 'Fundamentals of Investment' addresses topics related to the stock market and ethical considerations associated with investments.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 61.01

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 496

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

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Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 86.31

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
813	824	814	688	833

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
922	920	920	920	920

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 84.68

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
337	339	338	284	222

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
361	359	359	359	357

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 24.64

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Faculty use different ICT-enabled tools for the effective teaching and learning process. During the pandemic, to enhance the learning experience and seamless flow of teaching, the faculty made use of Google Meet, Google Classroom and ICT-based applications such as MS Word, MS PowerPoint, and MS Excel. Institution created official WhatsApp groups of all classes to enable effective communication and enhance learning through added inputs. The faculty made contributions of 101 and 63 video lectures in English and Konkani language respectively to "DISHTAVO" (Digital Integrated System of Holistic Teaching and Virtual Orientations), an e-content development initiative of the DHE.

To expose the students to experiential learning, the Institution conducts Guest lectures, Seminars, Workshops, Field Visits, Educational Tours, Certificate Courses, etc. Students assist in activities conducted by different departments and committees and also organise inter-collegiate events. Certificate Courses are conducted in Banking, Finance, Insurance, MS Office, Tally, Digital Marketing, Communication and Presentation Skills, Spoken English, Python programming, Tailoring, etc. A UGC sponsored course in Accounting and Allied Laws was also conducted. Guest lectures and Workshops are conducted on topics such as Banking and Finance, Financial Literacy, Green Economy, Environmental Awareness, Cyber Security, IoT, Hackathon, Career Guidance, Personality Development, Public Speaking, Health and Nutrition, Gender equity, etc. Pop-up Bazaar organised for students allows them to apply practical aspects of general management, marketing, cost accounting and financial accounting. Students of B.C.A. organise the Intercollegiate State level IT Festival "Nucleo" wherein different technical and non-technical competitions are conducted. Project Report is a compulsory component of the Final Semester of all Programmes. Students of the M. Com. programme undergo Internship at the end of the second semester.

Participatory Learning is implemented through student presentations for various courses across all programmes. The Case study method is also used as a teaching technique as well as a method of evaluation. Students of B.Com. and M.Com. are taught to file Income Tax Returns, perform Financial Statement Analysis using Annual Reports, carry out Technical Analysis of stocks, Plan and develop a business idea and write research article reviews. Participatory Learning Series was held on "Decision Making" for the course of General Management and "Employee Compensation and Empowerment" for the course of HRM wherein industry persons evaluated the students. For the course of Spoken English for B.Com. the faculty adopts teaching pedagogies such as role play, individual talk, group discussion, debate, etc. to achieve the learning outcomes. For the Computer Applications Course of B.Com., the students form groups and read research articles to review websites such as Amazon, Flipkart, Myntra, Nykaa, etc. Students are given problems on Ratio Analysis, Payroll statements, Capital Budgeting, Depreciation Accounting, Mapping the ITAA 2008 with cyber-crime, etc. Students of the B.C.A. programme are given problem statements to write programs for all programming courses wherein they explain the program, run it and present the output. For lab-oriented courses, the students are able to use and implement several packages and frameworks. M.Com. and B.C.A. students are exposed to software such as SPSS, Trello, Selenium, WordPress, Bugzilla, etc.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 98.75

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
33	30	31	32	34

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 77.85

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
23	22	24	27	27

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Institution is affiliated to Goa University and follows the Statutes and Ordinances laid down by the University for the conduct of examination and evaluation. As per University ordinances, it is a twin mode of evaluation, namely, the Intra-Semester Assessment (ISA) (one written test and other assignment for UG and compulsory two tests for PG and the Semester End Examination (SEE) respectively. The evaluation pattern and examination schedule are intimated to the students well in advance to ensure transparency in the system and the same is shared on notice boards, the Institution website, Google Classrooms and email.

The ISA Monitoring committee monitors the conduct of continuous internal evaluation. Committee ensures that there are no defaulters in ISA and that all students are eligible to answer SEE. It is compulsory for the students to appear for two ISAs. The written test mode of ISA is centralised and a common time-table is prepared. Faculty is given the liberty to conduct the second ISA in different modes such as assignments, presentations, field studies, case studies, projects, flipped classrooms, etc. Repeat ISA is conducted for the students in case of genuine reasons. The scores of ISAs are displayed on the notice board within the stipulated time period. ISA Monitoring Committee addresses queries or grievances regarding ISA.

The Examination committee monitors the conduct of SEE. Semester I to IV of UG and PG SEE are conducted by the Institution. SEE for Semester V and VI for UG is conducted by the Goa University including question paper setting, centralised evaluation and declaration of results. However, for the academic year 2020-21, final year examinations were conducted by the Institution due to the pandemic.

The Examination Committee prepares and declares the results of Semester I to IV for UG. As per the provision of Ordinance OA-18 all the SEE assessed answer sheets of PG exams of all four semesters are shown to the students prior to declaration of results. The results are declared by the Goa University.

During the COVID-19 pandemic majority of the exams were conducted in the online mode as per the instructions of Goa University.

Mechanism to deal with assessment-related grievances is transparent, time-bound and efficient. The Unfair Means Inquiry Committee and Grievance Committee comprising of three senior faculty members are set up to deal with grievances pertaining to examination. Grievances, if any, are addressed as per the Ordinances in a time-bound manner.

For UG, there is personal verification of answer sheets for Semester I to IV examinations. During personal verification, the assessed answer sheets are shown to the candidates in the presence of the Principal/Vice-Principal and the Examiner. If the candidate is not satisfied with the result of the personal verification of the answer sheet, he/she may apply to the Grievance Committee. Grievance

Committee, if required may send the answer sheet for re-evaluation to another examiner. Semesters V and VI students can apply for re-evaluation of the answer sheet as per ordinance OA-5.15(A) of Goa University. This ensures complete transparency in the assessment.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Institution adopts the syllabus framed by Goa University for all its Programmes and Courses, since it is affiliated to Goa University. The structure of the B.Com., B.C.A. and M.Com. programme is stated in the prospectus of the college. Goa University has specified Programme Outcomes (POs) and Course Outcomes (COs), however, wherever required the faculty have reframed the POs and COs for the courses to encourage holistic development and lifelong learning of the students. At the beginning of the academic year, the POs are explained by the Principal to the students during the orientation programme. POs and COs are displayed on the Institution's website. The COs are discussed in detail by the faculty during the introduction of the syllabus at the beginning of the semester. The newly recruited faculty are explained the POs and COs by the Head of the respective department.

At the beginning of the semester, the faculty prepare a lecture plan for all the units of the syllabus and also mentions the teaching pedagogy to achieve higher-order learning outcomes in Bloom's Taxonomy. Faculty use various teaching pedagogies such as participative, collaborative, problem-solving, experiential, flipped classroom, blended learning, etc. Students are evaluated during the ISA and SEE to achieve the POs and COs.

Certificate courses, Add-on Courses, Workshops, Seminars, Guest lectures, Competitions, etc. are conducted for the students in line with the expected POs, PSOs and COs. Certificate Courses such as Tally Professional; Digital Soft skills; MS Office; Python programming; Digital Marketing; Event Management; Spoken English; Communication and Presentation Skill development; etc. are conducted to contribute to POs, PSOs and COs.

From the academic year 2023-24, the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) under the National Education Policy (NEP) 2020 is implemented by Goa University and adopted by the Institution. Under CCFUP implementation of Outcome Based Education (OBE) has been made compulsory for the colleges. The IQAC of the Institution conducted two FDPs on OBE so as to train the faculty on designing POs, PSOs and COs, adoption of Bloom's Taxonomy and the assignment matrix for POs and COs. Also, FDPs on Hands-on Training in Moodle, Sessions on e-resources of Library, Journal Selection and Plagiarism were conducted by the Institution to orient the faculty to

employ effective teaching-learning pedagogies so as to contribute to OBE effectively and efficiently.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

At the beginning of the semester, the faculty prepares a lecture plan for all the units of the syllabus and mentions the teaching pedagogy to achieve Learning Outcomes (LOs) as per Bloom's Taxonomy. Faculty use various teaching pedagogies such as experiential learning, participative learning, collaborative learning, blended learning, role play, problem-solving, flipped classroom, etc.

Students' performance in the examination is used as a measure to evaluate the attainment of POs and COs. For the purpose of attainment of LOs as per Bloom's Taxonomy different modes of Intra Semester Assessment (ISA) such as tests, assignments, presentations, quizzes, group discussions, case studies, report writing, etc., are adopted by the faculty. Students are asked to analyse financial statements of companies, carry out review of literature, set up stalls and sell items at pop-up bazaar, write programs, design mini software, etc. This helps the faculty to evaluate students' performance during ISA in terms of knowledge, understanding, application of concepts and analysis of circumstances. Semester End Examinations (SEE) question papers are set in such a manner that at least four levels of Bloom's Taxonomy i.e., remembering, understanding, application and analysis are achieved. Project Report which is a compulsory paper for all final-year students contributes immensely to the achievement of POs.

In order to ensure achievement of LOs a system is established wherein HODs of respective Departments and Programme Coordinators ensure the adherence of faculty to the lecture plan. In case of any deviation from the lecture plan, the faculty are asked to take compensatory lectures. Feedback is obtained from the mentors on academic matters. If required, the faculty is asked to take remedial classes.

POs are expressed in terms of course knowledge, personal qualities, skills and competencies that students are expected to possess. Course knowledge is gained by the students through the curriculum and it is augmented with co-curricular and extra-curricular activities. In addition, certificate courses are conducted to provide students with specialised knowledge and skills. Many of the personal qualities such as confidence, teamwork, tolerance, sincerity, dedication, etc. are acquired by the students when they prepare for assignments, presentations, group discussions and in the course of their Project work. Also, ISA and Project work marks are allotted for writing, presentation, communication and leadership skills.

The POs and COs are assessed by taking feedback from the students about the faculty, teaching-learning,

choice of subjects, evaluation and assessment, infrastructure, library facility, etc. Participation and performance of students in various inter-collegiate events indicates the attainment of POs and COs. Students' progression is monitored through their enrolment for higher study programmes such as M.Com., M.B.A., M.C.A., L.L.B., etc. Students have successfully completed professional programmes such as ICAI, ICSI, etc. The Institution has illustrious and well placed alumni occupying top positions in society, politics, and administration. Many of them are successful entrepreneurs and social workers. This indicates that the COs and POs are well attained by the Institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 77.01

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
181	186	252	187	169

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
265	264	252	189	296

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.49

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.3

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.30	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Institution has a very conducive environment for innovations and research which facilitates the transfer of knowledge/technology to all its stakeholders. This is evident from the fact that the faculty has more than 10 Scopus/Web of Science and other UGC-CARE listed publications. Two faculty members from the Department of Computer Science are pursuing their research in the areas of Embedded Systems and Digital Data Communication Technologies and Soil Nutrient Analysis using Embedded Systems and Near Infrared LEDs based Estimations of Glucose. The Institution is a part of the Cluster Research Centre in Economics, under Goa University. Some faculty serve as VC's nominees on the Departmental Research Committees (DRCs) of Ph.D. students at Goa University.

The RDI has organized talks and seminars on Research Initiatives and Funding in collaboration with the Goa State Research Foundation, Government of Goa, Ethics in Research, and on research methodology.

Commerce faculty have undertaken their doctoral thesis work and have publications in areas such as Green Marketing, Women Entrepreneurship and Empowerment, Buy Back of Shares, Work-Life Balance, Cause-Related Marketing, and Agricultural Finance in Goa. At present two faculty are pursuing Ph.D. in the areas of Marketing Cooperatives and Green Strategies in Human Resource Management. Faculty from Economics and Political Science have done research publications related to Agriculture, Banking, COVID-19 Vaccine Hesitancy in India, Mhadei River Water Diversion, and Russia-Ukraine War. Two faculty, each from the Department of English and Library Science are pursuing Ph.D. and have been granted study leave for the same.

The Institution has created an ecosystem for innovations through various industry-academia linkages. The Institution's Innovation Council (IIC) and Entrepreneurship Development Cell (EDC) have made a remarkable contribution to building the innovation ecosystem by organizing workshops, seminars, industry talks, industry visits, guest lectures and competitions for students and faculty on topics like IPRs, starting one's own Business through Bank Project Finance, innovative product/model-making, startup yatra, innovation and redesigning products, focus group discussions, Entrepreneurship as a Career and different government entrepreneurship schemes.

The B.C.A. Department has made an invaluable contribution to innovation, technology transfer and applications. This is evident as students have undertaken technology-based innovative projects having commercial applications, thereby transforming their classroom learning into practical skills needed in the IT industry. Workshops, seminars, short-term courses, talks by industry experts, etc. are organised on AI, Machine Learning, Web Designing, Oracle Cloud Infrastructure, CMS UMBRACO, Cyber-crime and Security. Students of B.C.A. participated and excelled in Hackathons and national-level IT events organised by IIT Goa and IIT Jammu and Kashmir. Students of B.C.A. pursued internships at an IT firm "Enigmasoft Technology" and designed a website for the firm. All of the above, have helped the students to enhance their problem-solving skills and cognitive abilities.

Under Ek Bharat Shrestha Bharat (EBSB) programme, the EBSB Club was formed to expose the students to the tradition, culture and ecology of the state of Jharkhand through activities such as designing a wallpaper, essay and slogan writing competitions and screening of a documentary.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 50

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	11	3	16	10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.62

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	4	4	13	8

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.42

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	4	7	7

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

In tune with the vision and mission of moulding socially responsible and intellectually stimulated students, the Institution since its inception has been a torch-bearer of extension and community services in Goa. The Institution has been a front runner in NSS and NCC outreach programmes like cleanliness drives, anti-drug drives, HIV/AIDS awareness, anti-plastic awareness, road safety awareness, paper bag making and distribution, cloth bag making and distribution, health and fitness, health and hygiene, blood donation, gender sensitisation, etc. which are carried out through workshops, rallies, campaigns, poster competitions, field visits, street plays, placard competitions and special camps.

The Institution had an NSS special camp in the Vere-Vaghurme Village Panchayat of Ponda taluka. The NSS volunteers undertook a socio-economic survey on the open-defecation status of the village by interviewing nearly 300 villagers and found that the Panchayat area is still not open-defecation-free. Well cleaning, KRSS School and temple premise cleaning were done by students.

NSS and NCC volunteers participate in Central Government welfare schemes and campaigns like Ek Bharat Shreshth Bharat, Swachh Bharat, Swachhta Hi Seva, Swasth Bharat, Fit India, etc. to create social awareness about the issues in the neighbourhood. Volunteers visit old age homes and purchase handcrafted rakhis made by specially-abled children, who visit the Institution during Raksha Bandhan. Blood donation camps are regularly held by the NSS unit in collaboration with Blood Bank, Goa Medical

College, Bambolim, Goa and students actively participate in this noble cause. The Gender Sensitisation Cell organises talks on health and hygiene among girls, gender equity and inclusiveness, women's rights, breaking gender stereotypes, prevention of sexual harassment at the workplace, etc.

The Nature Club in association with Goa Biodiversity Board visited nearby villages, forest areas and had trail to enrich the knowledge of students on the local plants and bird species. The Department of Physical Education and the Directorate of Higher Education organised a national conference on 'Life Transformation among Underprivileged and Marginalised Communities through Sports'. Commerce Association under its initiative "Daan Utsav", donates money to NGOs such as National Association for the Blind, Sabrcare, DILASA, etc.

During the COVID-19 pandemic and lockdown, NSS volunteers stitched cloth face masks, and distributed them free to the medical staff of the Government Sub-District Hospital, Ponda, and to the police personnel of Ponda Police Station. During the pandemic, NSS volunteers and NCC cadets participated in various online COVID-19 related webinars, training programmes, poster competitions and sensitised their neighbourhood on COVID-19 prevention, care and mental well-being. Under the Bharat Ki Azadi Ka Amrut Mahotsav faculty completed 75 hours of extension services viz. research project consultancy, office data entry for an orphanage, sessions on career guidance, sessions on entrepreneurship, sessions on yoga, value education, counselling workers, tree plantation, making of paper bags, cleaning of nearby temples, etc. Thus, the extension activities and outreach programmes have sensitised students towards vital social issues and has helped them to become socially responsible citizens.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Institution actively conducts extension activities and outreach programmes. When the entire state of Goa was under lockdown and most of the educational institutions were closed for physical classes, the NSS volunteers took the lead following all the SOPs and learnt to stitch cloth face masks. The stitched face masks were distributed to the medical staff of the Government Sub-District Hospital, Ponda and the police personnel of Ponda Police Station. In recognition of the selfless extension services offered during COVID-19, the Institution received letters of appreciation from the Sub-District Hospital Ponda and the Ponda Police Station.

During the pandemic, NSS volunteers and NCC cadets participated in various online COVID-19-related webinars, training programmes, poster competitions, etc. and sensitised their neighbourhood community on COVID-19 prevention and care. Students also participated in Swachh Bharat, Fit India, and Swasth Bharat Programmes for which they were appreciated.

Late Aman Chaurasiya, from 1Goa Battalion NCC, attended the Pre RDC-I Camp held at Bangaluru and was selected for the RD parade at New Delhi.

Similarly, the Institution has been appreciated for its wholehearted cooperation in blood donation camps organised in collaboration with Blood Bank, Goa Medical College, Goa. The shopkeepers and retailers, around Ponda city have appreciated the distribution of paper bags. The Indian Medical Association Ponda Charitable Trust appreciated the donation under 'Daan Utsav' for their Palliative Care Center– 'DILASA'.

For the year 2020-21, the former principal Prof. (Dr.) P.M. Bhende received the State Best Teacher Award from the Directorate of Higher Education, Government of Goa for his outstanding contribution in the field of education, community engagement and social service.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 46

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	4	15	11

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 6

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The Institution has adequate infrastructure and physical facilities for teaching-learning. viz. classrooms, laboratories, ICT equipment, etc. The total campus area of the institution is 15,000 sq. mts. with buildings measuring 3,937 sq. mts. The Institution provides facilities for teaching-learning as per the requirements specified by statutory bodies. Laptops are used almost by all faculty for teaching, learning, research and related work. The Institution has 18 classrooms, ICT enabled with mounted LCD projectors, screens and black boards. There are 03 ICT-enabled air-conditioned computer laboratories, 01 Auditorium with a capacity of 250-300 seats, equipped with a platform, chairs and tables and 01 committee/meeting room with mounted LCD projector and 01 audio-visual room.

The entire campus is Wi-Fi enabled. The IT facilities include a 300 Mbps leased line connection and LAN configuration speed of 1 Gbps, and NGL server. The Institution has a total 108 PCs and 8 laptops. 19 PCs/Laptops are available for administrative use and 97 PCs/Laptops are for students use. A required number of printers, reprographics, etc. are available.

From the academic year 2020-21, the Institution has adopted the Integrated Academic Information Management System (IAIMS) an e-governance initiative of the Directorate of Higher Education (DHE), Government of Goa. The IAIMS is an integration of a total of 34 digital modules that include online admissions, learning management system (LMS) including Lecture Plan Upload, Teacher Subject Mapping, Daily Lecture Diary and marking of attendance, online results, etc. Here the faculty and students have access to both academic content as well as administrative services, remotely and for 24 hours a day.

There are two staff rooms, one for B.Com. and the other for B.C.A. and M.Com. faculty. A work desk with charging points and individual locker is provided to the faculty. The administrative infrastructure comprises cabins for the Principal, Vice-Principal and the office. There is also a girls' common room. The Institution has provided a ramp in the main building and a wheelchair for the benefit of Persons with Disabilities. The main building and its surroundings are under CCTV surveillance.

The Institution has a canteen facility. Sports infrastructure includes a gymkhana, volleyball court, netball court, and a common playground.

The Institution's library has a reading room with a capacity of 80 students and a separate reading section

for the faculty. The library has adequate space for books, journals, periodicals and newspapers. It provides an open-access facility. It is fully automated with NGL/NewGenLib software. All books are barcoded. The WebOPAC can be accessed on the internet. The WebOPAC contains the bibliographic information of the resource and provides the location of the books in the library. The N-LIST database is subscribed annually, which has access to over one lakh e-resources. The virtual library of the college provides a platform with free and open-access e-resources for students and staff. The web page of the library has links to "DISHTAVO" wherein faculty have recorded lecture videos on courses in both English and the local language, namely Konkani. The library repository is updated regularly.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 43.34

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
16.684	34.475	72.663	3.021	49.194

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the

faculty and students

Response:

The library is fully automated using New Generation Library (NGL/NewGenLib) software version Helium 3.3. Books (issued/returned) are recorded using this software. In addition, patrons' (students and staff) visits (entry/exit) to the library are automatically captured (without human intervention) using a barcode scanner. All books are barcoded. The library online catalogue (WebOPAC) can be accessed on the internet at any time (24/7) and from any place. The WebOPAC contains not only the bibliographic information of the resource but also provides the location of the book on the shelf of the cupboard. Library open access is available in the library. The patron searches for the book and its location on the WebOPAC/OPAC and then visits the book stacks to collect the book from the library. The total number of hits on WebOPAC during the 2018-2023 period is 56,061.

The library website provides open access to its internally generated resources in its repository. The external information on the library website is provided by access to: i. NLIST ii. virtual library and iii. other resources.

The N-LIST database, provided by UGC-INFLIBNET is subscribed to every year by the library and provides students and staff access to over one lakh e-resources (e-books/e-journals). The virtual library provides free and open-access e-resources for students and staff to broaden their knowledge on subjects like Accountancy, Commerce, Economics, Environment, Finance, Information technology, and Management.

The web page of the library has links to "DISHTAVO" wherein faculty have recorded lecture videos on the syllabus of their courses in both English and the local language, namely Konkani. The Information Portal on the homepage provides access to information that is useful to students such as the National Knowledge Network, National Library of India, etc.

The library repository is updated regularly and contains the question papers of the Intra Semester Assessment (ISA), Semester End Examination (SEE), and Syllabi. In addition, it also provides patrons with the following information:

- 50 must-read books
- New books added to the library
- Books on competitive exams
- Books on Goa (Special collection)
- Books on research.

The library actively connects to its patrons and online users through its website, which provides comprehensive information about the library, its activities, schemes, and services. Library users can contact the librarian either via email or submit an online form for help, suggestions, or requests. The total number of hits on the library website counter during 2018-23 is 80,305.

Physical and open access is allowed to patrons to access books, journals, magazines, and newspapers in the library. There are ten computers with internet and a free print facility for students in the reference section. The library also provides a photocopy (xerox) facility, a reading room facility, and a reference service. The total seating capacity in the library is 140 seats. The reading room is air-conditioned with a

projector and sound system. The reading room is also used for workshops and other activities for students and staff of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

As adequate IT infrastructure is essential to offer quality education, the Institution assigns maximum importance to IT facilities and their timely upgradation. The Institution consistently upgrades its IT facilities which include hardware, software, internet bandwidth, Wi-Fi, ICT tools for the teaching-learning process, Library automation, etc.

The entire campus is Wi-Fi enabled. The Wi-Fi facility is upgraded at regular intervals to provide uninterrupted connections to the faculty and students. The IT facilities include a 300 Mbps BSNL leased line connection and 150 Mbps capacity ethernet xpress leased line and LAN configuration speed of 1 Gbps, and NGL server.

The Institution has a high-speed and reliable Wi-Fi and LAN connection, which has a reach throughout the campus, providing seamless and uninterrupted internet connectivity to the students and the staff. Internet speed is periodically enhanced to support the increased requirements of the Institution. In 2022, the internet speed was enhanced from 60 Mbps to 300 Mbps (BSNL). In 2023 New Lease line of 150 Mbps (Ethernet Xpress) was added and 10 new Wi-Fi routers installed to support a maximum of 100 devices on each router. The Antivirus Firewall licenses for each system are renewed regularly to safeguard and provide complete protection.

IT facilities in the institution are as follows:

- Number of desktops : 108
- Number of laptops : 08
- Number of LCD projectors : 25
- CCTV surveillance system with 48 cameras (2MP IP) along with 3 DVR.
- Number of printers : 19

- Internet lines of 300 Mbps capacity (BSNL leased line) and 150 Mbps capacity (ethernet xpress leased line)
- The main buildings are connected through optical fibre cables.
- All Classrooms, Laboratories, Library, staff room and administrative office are facilitated with the Wi-Fi connectivity through 17 Routers.

The library is fully automated with NewGenLib Software. All documents in the library and ID cards of the students and staff are bar-coded. The library has a subscription to N-LIST by INFLIBNET, and the library is registered with the National Digital Library of India.

From the academic year 2020-21, the Institution has adopted the Integrated Academic Information Management System (IAIMS) an e-governance initiative of the Directorate of Higher Education (DHE), Government of Goa and 'GUMS' provided by Goa University.

For interaction with the students regarding various updates on class timings, notices, etc.

- Class-wise WhatsApp groups have been created.
- WhatsApp groups of teaching and non-teaching staff are also created.
- Individual and Departmental e-mail Ids are generated.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 8.47

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 96

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 4.32

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
4.654	2.899	1.715	4.770	3.510

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 17.55

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
146	88	82	151	230

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 37.06

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
144	255	0	594	479

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 54.67

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
106	131	105	106	85

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
181	186	252	187	169

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 6.56

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	20	3	2	4

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 42

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
20	12	0	4	6

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 22.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
46	35	0	27	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association contributes significantly to the Institution's development through various support services. The support from Alumni Association comes in following ways:

- **Contribution to the Institution's quality:** At least one alumnus is a member of the Institution's IQAC. This member serves as a liaison between the Institution and the Alumni Association and provides valuable feedback/suggestions to the Institution for improvement of quality. Feedback from alumni on academic performance and ambience is of the Institution is useful for curriculum development, improvement in teaching-learning and infrastructures development of the instituition.
- **Conducting guest lectures:** Well-placed alumni are invited as guest speakers on several occasions. Their interaction inspires and motivates students to pursue their dream with passion and hard work and helps to channelise their potential.
- **Sharing industry experience and opportunities:** Prominent alumni are also invited to provide career guidance to students in their respective work areas. Alumni conduct sessions on current industry scenarios and entrepreneurship opportunities in their respective areas of specialization.
- **Conducting skill development workshops, trainings and courses:** Alumni are invited as resource persons for conducting seminars, workshops and courses. They offer their services as resource persons, trainers and judges for cultural and sports activities. Alumni helps the Institution to conduct certificate courses at concessional rates.
- **Financial contributions:** Alumni have contributed financially by installing scholarships and prizes to recognise students' efforts in academics and extracurricular activities. They sponsor various events organised by the Institution and also prizes for various competitions organised by the institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The Institutional Development Plan of the Institution envisions the need of the changing times, especially the need to foster innovation, creativity, skill enhancement among students, capacity building among faculty and promote institutional linkages.

From the academic year 2023-24, the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) under the NEP 2020 is implemented by Goa University and adopted by the Institution. Thus, the present First Year students are under CCFUP under NEP 2020. The Institution has proposed to be part of a cluster with twelve Institutions from South Goa as per directives of DHE Goa. This would promote the integration of humanities and science with STEM and provide programmes with combinations and students will have access to skill-based as well as multi-disciplinary courses in diverse areas such as languages, humanities, mathematics, sciences, performing arts, music, etc.

Registration under the Academic Bank of Credits (ABC) to permit its learners to avail the benefit of multiple entries and exit during the chosen programme is initiated and existing 394 students out of 799 have already created ABC IDs under the National Academic Depository (NAD).

Skill Development has been one of the priority areas for the Institution. The various co-curricular and extra-curricular activities as well as the extension and outreach activities are designed to impart important skills such as leadership, communication, organizational skills, etc. Certificate courses such as MS Office and Tally, ERP9 with GST, Digital Marketing, Communication and Presentation Skills etc., are conducted to increase the employability of the students. Under the Youth Employment Programme, an initiative of DHE, a skill development programme of 90 hours is being conducted by the Institution. The Institution organises various extension/outreach programmes to inculcate the values of commitment, integrity, altruism, humanity, sense of social responsibility and belongingness among the students which are in tune with the vision and mission of the Institution.

Decentralization and participative management are hallmarks of the governance structure of the Institution and are in consonance with the values espoused in the Vision and Mission statements. The governance structure of the Institution, as reflected in the Organogram, is conducive to democratic and participative management. The Local Managing Committee includes members of the Working Committee, the Principal and faculty of the college. It ensures the development of infrastructure facilities and the provision of a high-quality teaching-learning environment. The Principal of the Institution functions in close coordination with the Vice-Principal, IQAC Co-ordinator, HoDs, Faculty, Librarian, Director of Physical Education, Head Clerk, Accountant, System Administrator, Co-ordinators/In-charge of the various Committees to ensure smooth operation of the administrative and academic activities of

the college.

Involvement of parents, alumni and students is ensured to sustain the participative form of management. This happens through the active role of the Parent Teachers Association (PTA), Alumni Association and Students Council. A number of Statutory and Non-Statutory Committees/Cells are framed which are represented by the faculty and students. Students Council/Committees/Cells are given liberty to plan and execute activities which are in tune with the vision and mission of the Institution.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Institution is an aided Institution under the pattern of assistance of the Directorate of Higher Education, Government of Goa, and is affiliated to Goa University. The Institution is well governed by the various bodies at different levels. The General Body is the highest decision-making body of Goa Vidyaprasark Mandal (G.V.M.). It takes decisions relating to the purchase and maintenance of immovable assets, major financial decisions and the introduction of academic programmes. The Working Committee of G.V.M. deliberates on matters relating to staff, purchases and expenditure, development of infrastructure, resource mobilization, etc. To ensure healthy accountability major financial decisions are discussed with the Working Committee and decisions which are in the interest of the Institution are taken. The Local Managing Committee includes members of the Working Committee, the Principal and the faculty of the Institution and functions as a liaison between the Institution and the management.

The administrative set-up and reporting within the Institution is as indicated in the organogram. The Principal, the Vice Principal, IQAC, the Heads of Departments (HoDs), and various Administrative Committees ensure the smooth functioning of academic protocols including admissions, regular teaching-learning, internal and external examinations, evaluation and declaration of results. The Principal also holds administrative responsibilities including appointment/promotion of teaching and non-teaching staff, maintenance of service records and adherence to service rules and regulations. The Principal is assisted by the Vice-Principal and the Heads of the various Departments and sections. The IQAC, HoDs, Heads of Committees, faculty are responsible for the Institution's curricular and co-curricular activities. The administrative section is efficiently managed by the Head Clerk, Accountant, Systems Administrator, Laboratory Assistants, Upper/Lower Division clerks, and support staff. The library is headed by the Librarian and is assisted by Librarian Grade I and Library Assistant. This organizational set-up, ensures the effective deployment of institutional perspective plans.

The Institution follows all service rules as laid down in the Statutes and as mandated by the Government of Goa from time to time. The Institution obtains Goa University approval for appointments of all faculty. After receiving academic approval, approval from the DHE is obtained for appointments of faculty. Appointments to non-teaching posts are strictly as per the Recruitment Rules (RRs) of the Government of Goa. The Institution maintains and follows the post-based roster for all regular and contract basis posts in the aided programme. The roster is periodically verified by the Directorate of Social Welfare and the Directorate of Tribal Welfare.

The Institution follows General Financial Rules in respect of the purchase of goods and services and disposal of assets, viz. constitution of a Purchase and Disposal Committee, calling for quotations/tenders/enquiry, preparing a comparative statement, selecting the lowest bidder, issuing purchase/work orders, entering details in the appropriate stock register and making the payment.

The Institutional Development Plan has been prepared in consultation with all the authorities and comprises short-term, medium-term and long-term goals that include the introduction of new skill-based courses, human resource development through enrichment programmes, promotion of industry-academia linkages and development of infrastructure facilities.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The Institution focuses on continuous improvement of the staff to ensure better teaching-learning processes and smooth functioning of the Institution. The Institution has a performance appraisal system.

Performance Appraisal for Faculty: The Institution follows the appraisal scheme of the Goa University Statutes, viz. Performance Based Appraisal System (PBAS). Faculty submit their PBAS forms at the end of the academic year. These are checked and authenticated by the IQAC, after which they are signed by the Principal. At the time of promotion of any faculty under the Career Advancement Scheme (CAS), the PBAS forms are scrutinized and again verified by the Committee and a report is submitted to the Principal, after which the Screening/Selection Committee is invited to the Institution. Further, at the end of each semester, the IQAC obtains student feedback about the faculty. Students rate the faculty on various parameters like communication skills, knowledge, teaching abilities, punctuality, commitment, approachability, etc. Teaching plans are uploaded on DHE IAIMS Portal by the faculty and details of lectures taken are also marked. Based on this compliance report is generated which serves as a basis for the performance appraisal of faculty.

Performance Appraisal for Non-Teaching Staff: The Annual Confidential Reports, as prescribed by the Government of Goa, are maintained for the non-teaching staff. The Principal is the reviewing authority while Management is the accepting authority for performance appraisals of the non-teaching staff. Confidential reports contain parameters like general intelligence, keenness to work, knowledge of office procedures, punctuality, discipline, relationship with fellow employees, completion of duties assigned, training, fitness for promotion, etc. The feedback form also has a section on the administration, where students rate the office staff on helpfulness, courtesy, support, etc. After every 10 years of service, MACP (Modified Assured Career Progression) is granted to an employee (maximum of 3 times in the service period).

Welfare Measures for Teaching and Non-teaching Staff:

- Timely implementation of pay scales, increments, DA as notified by DHE, Government of Goa
- Leaves like Casual leave, Earned leave, Half pay leave, Child Care leave, Maternity Leave, Paternity leave, etc. as per rules.
- GPF/Pension Scheme for the staff appointed before 2005 and NPS for those after
- Encashment of Earned Leave
- Salary certificate for availing loan from Banks/Credit Cooperative Society.
- LTC and Children education allowance
- Medical reimbursement as per government rules
- Loan and other Benefits from G.V.M.'s Employees Credit Co-operative Society.
- Honouring the Staff Members at the time of their superannuation
- Sanitary napkins dispenser and incinerator in ladies washroom.
- Pantry facility with water filter, gas stove and refrigerator
- Staff picnics

Welfare Measures for Teaching Staff:

- Provision of comfortable work space and seating arrangement
- Lockers and Laptop-charging points.
- Air-conditioned staff room
- Study and sabbatical leave
- Duty leaves, reimbursement of fees and TA for participation in seminars/workshops/FDPs
- Organisation of FDPs at the campus
- Timely career advancements.
- Separate reading area in the library

Non-Teaching Staff:

- Bonus as per government rule and notification
- Comfortable work space and seating arrangement
- PCs with wi-fi facility and peripherals
- Uniform allowance for MTS

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 31.01

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
19	1	0	17	12

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 11.88

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	7	7	6	5

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	23	18	19	19

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization of funds: Major sources of income for the Institution are drawn from the following streams:

- Grant-in-Aid from the Government (Salary and Non-salary Grants).
- Fees collected from regular students and those of the Self-Financing Programmes.
- Management contributions for maintenance, construction of buildings and infrastructure development
- Research Grants from UGC, DHE, GIPARD, etc.
- NSS Grants, IIC Grants, Unnat Bharat Scheme, etc.
- CSR Funding

The Institution makes every effort towards resource mobilization and generating funds from other sources such as research grants from institutes such as UGC, DHE, GIPARD, etc. by encouraging the faculty to submit research proposals to these institutes. Efforts are also made to get funds through philanthropists, CSR, well-wishers, etc. Additional efforts are also made to get funds/sponsorships from the Parent Teachers Association and alumni for various curricular, co-curricular/extra-curricular activities of the Institution.

Utilisation of Funds. On the basis of student intake, faculty requirements, laboratory/library needs, infrastructure needs and funds requirement are estimated and a budget is prepared. The Institution receives salary grants and non-salary grants for aided programmes from the Directorate of Higher Education (DHE) Government of Goa. Non-salary grants received from DHE is utilised for the maintenance, developmental activities, etc. by following the grant-in-aid pattern, utilisation norms and purchase rules as laid down by the DHE. Wherever required utilisation certificates are submitted to the

concerned institute. The expenses of the self-financing programmes are met from the fees received from students. Whenever any purchases are made bills are presented for payment, the accountant scrutinizes the purchase orders and bills/invoices/vouchers. Once the verification/evaluation of items is completed, bill details are entered in the Dead Stock/Consumables Register, and submitted to the principal for approval of payment.

Internal and External Audit: The internal and external financial audits are conducted on a regular basis. The internal financial audit is conducted on an annual basis by the external auditor appointed by the General Body of G.V.M. The Audited Statements are sent to the DHE as well as to the G.V. M. Management. The external audit is conducted by the auditors appointed by DHE, Government of Goa, once in five to ten years. The Internal audit of 2022-23 has been completed. The Auditor's internal audit reports for the fiscal year 2022-23 are satisfactory. The External Audit of Institution was conducted by DHE, Government of Goa in the year 2021-22 for the financial period 2011-12 to 2019-20 and the reports of the same are awaited. Internal audit of the self-financing programmes is conducted separately and placed before the G.V.M. management for their perusal and scrutiny. Any queries raised by the auditors are met with satisfactory responses and/or prompt compliance as the case may be.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and process. IQAC meets on a regular basis to review and evaluate activities for achieving and maintaining quality. At the end of the academic year an extensive review of the activities is undertaken. Proposals for organising curricular, co-curricular, extra-curricular activities, research, extension activities, certificate courses, seminars/workshops are discussed and approved. Accordingly, activities and strategies for implementation for the following academic year are planned. Also, admissions, examination results, feedback analysis, etc. are discussed and suggestions for improvement are solicited.

Teaching-learning process: Faculty Development Programmes (FDP) provide a platform to conduct sessions to upgrade subject knowledge as well as teaching, evaluation and research skills among faculty which can contribute to qualitative improvement in the teaching-learning process. With the implementation of NEP, IQAC laid focus on Outcome Based Education (OBE) and conducted two FDPs to orient faculty on OBE so as to train the faculty on designing POs, PSOs and COs, adoption of

Bloom's Taxonomy and the assignment matrix for POs and COs. Also, FDPs on Hands-on Training in Moodle, Sessions on e-resources of Library, Journal Selection and Plagiarism were conducted to orient the faculty to employ effective teaching-learning pedagogies and also to contribute to OBE effectively and efficiently. Further, to update the knowledge of the courses and teaching techniques, faculty are deputed to attend off-campus programmes. Student-centric methodologies, such as experiential learning, participative learning and problem-solving are used to enhance the teaching-learning process. During the COVID-19 pandemic the faculty were oriented for conducting teaching- learning process in an online mode.

Structures and methodologies of operations: The IQAC monitors the augmentation and deployment of ICT resources for teaching-learning, library management and general administration. The institution has deployed an IAIMS portal that includes a learning management system (LMS) including Lecture Plan Upload, Teacher Subject Mapping, Daily Lecture Diary and marking of attendance, etc. Here the faculty and students have access to both academic content as well as administrative services, remotely and for 24 hours a day.

Roof-mounted LCD projectors have been fitted in all the classrooms and computer laboratories. The entire campus is Wi-Fi enabled. The IT facilities include a 300 Mbps leased line connection and LAN configuration speed of 1 Gbps, and NGL server. IT facility has shown significant development with an increase in the number of PCs, Wi-Fi routers, etc.

The Institution library is fully automated with NGL/NewGenLib software. All books are barcoded. The WebOPAC can be accessed on the internet. The WebOPAC contains the bibliographic information of the resource and provides the location of the books in the library. The N-LIST database is subscribed by the college every year, which has access to over one lakh e-resources.

The students are also been encouraged to organise and participate in curricular, co-curricular and extra-curricular activities at both Institution and inter-collegiate levels to ensure their overall holistic growth.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The Institution promotes gender equity by giving equal opportunities to all students. Both male and female students are admitted to various programmes offered.

For the safety of the students on campus, the Institution has in place the Prevention of Sexual Harassment (POSH) Committee, which will take cognizance of grievances of such nature. All students have to comply with the dress code by wearing a uniform and an identity card. Security personnel are appointed, who manually guards the premises/campus at its entrance. A register is maintained with the security personnel that helps track/note the details of the individuals who enter the campus. Besides, the main building and its entrance are under CCTV Surveillance. The movement of persons inside the building is captured on cameras. The camera footage can be checked on the display unit. Other facilities like separate washrooms for female staff and students exist. The sanitary napkin vending machines are installed in the washroom for females (staff and students). Incinerators are also installed for disposal of sanitary napkins in the washrooms for females (staff and students). There is a common room for the female students. A full-time counsellor is available on campus who lends a listening ear to staff and students. Professional advice and emotional support are offered by the counsellor.

The Gender Sensitization Cell of the Institution prepares the Annual Gender Sensitization Plan. Gender Champions (male and female representatives) are nominated from the student's council. It organizes talks and competitions and maintains a notice board where clippings on gender related issues are highlighted. The Institution secured 5th place at Goa University for the promotion of gender equity.

The Institution organized talks on:

- Prevention of Sexual Harassment at Workplace
- Women's lived experiences of the law
- 181 Women Helpline Awareness
- Menstrual Health and Hygiene
- Personal Care and Hygiene
- Gender Equity

On International Women's Day, the Department of Physical Education organized a friendly match on the theme "Women have a right to play" for former International and National Volleyball players and a session on "Work-Life Balance - Key to Wellbeing". Also, a session on "How Homeopathy can make a positive difference in Aarogya" was organized wherein the resource person offered advice on menstrual

issues, age-related hormonal problems and their management for the staff.

A write-up competition each on the themes "The woman of substance I know" and "The woman who means the world to me" was organized on the occasion of Women's Day. The Institution breaks stereo-types related to gender and it promotes equity by following the practice of offering flowers to the guests/resource persons by male students.

The Institution has created awareness on gender issues, promoted gender equity and is working towards meeting the Sustainable Development Goals (SDG 5) in the context of gender equality.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**

4.Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Students from all communities, belonging to different socio-economic backgrounds are admitted to the programmes offered by the Institution. The Institution provides equal opportunities to all students, enabling them to freely participate in various activities organized/conducted by the college. The Institution adheres to the Reservation Policy of the Government of Goa. Facilities like a ramp, washroom, and wheelchair is available on campus for Persons with Disabilities. Helpline Nos. (Police, Fire, Women, Children) for the benefit of all are displayed.

Navratri festival and Saraswati Pooja are held on the campus. Joy of Giving festival is celebrated every year, wherein staff and students help to raise money which is donated to charitable organizations that care for the less fortunate members of the society. Blood donation camps organised by the Institution encourage staff and students to join the health sector in saving human lives.

To create a civic sense the Institution organizes cleanliness and tree plantation drives, supporting the clean and green India movement. Consumer and investor literacy programmes which highlight consumer/investor rights and responsibilities are also organised . Newspaper clippings regarding "Jago Grahak" are displayed on the Consumer Welfare Notice Board. Students and staff have participated in LPG Consumer Rights and Demonstration, Investor awareness programmes and firefighting demonstrations. During the mentoring sessions faculty advise students to observe traffic rules (wear seat belts, helmets). Staff and students are encouraged to be responsible citizens by practising saving energy, water and paper. They are advised to practice the mantra of reduce, reuse and recycle (in the context of plastic) whenever possible. The Institution through its paper and cloth bag making and distribution has contributed to a cleaner Ponda/Goa.

All students are encouraged to participate in in-house activities and inter-collegiate events. Competitions

such as Ghumat Arti, and theme-based rangoli competitions depict the local culture. The "Ek Bharat Shrestha Bharat" exposed the students to the culture of the State of Jharkhand, which helped them to "Know India" better.

The Institution takes pride in observing the days of national importance. The spirit of patriotism engulfs the campus as the Institution celebrates Independence and Republic Day, Goa Liberation Day. The NCC wing of the Institution steps forward and takes charge of the flag hoisting/unfurling ceremony.

The Institution performs its Constitutional obligations. It has set up the Voter's Club which creates awareness on the right to vote and administers the voter's pledge. To mark the Constitution Day, the Unity pledge was administered to staff and students. Anti-Corruption pledge was administered as part of Vigilance awareness. National Youth Day which marks the birth anniversary of Swami Vivekananda Jayanti was also observed.

Faculty and staff have performed election duty for the State Legislative Assembly elections, and Panchayat elections. Staff have contributed to the Chief Minister's Relief Fund during the COVID-19 pandemic. Faculty have engaged in 75 hours of community service to mark the 75 years of India's Independence (Azadi ka Amrut Mahotsav). Faculty were part of the Panchayat level survey initiated by the Directorate of Higher Education Government of Goa.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

I. Title of the practice: "Groom to Bloom"

Objectives:

- To groom the students with skills that boost their self-confidence and contribute to their holistic development.
- To mould the behaviour of students by promoting awareness, curiosity, and creativity.
- To hone the talents of students.

Context: In a knowledge-driven economy, the students have to be moulded to meet the requirements of the job market. Course knowledge is provided in the classroom however it needs to be supplemented with practical knowledge, skills, attributes and values, that will enable them to accept the opportunities and to face the challenges of life.

Practice: The Institution has inculcated soft, life and other skills such as accounting, computing and investing among students. Over the years the Institution has conducted certificate courses, workshops, organised seminars and guest lectures for the benefit of students. These initiatives help to enhance knowledge and skills, nurture talent, provide exposure and create awareness among students in various domains such as:

Course domain: Promotion of financial literacy, enhancing computing skills, exposure to the realities and culture at the shop floor.

- Investor awareness programmes (Investing in Capital Markets, Intraday Trading and Hedging)
- Bajaj FinServ conducted a Certificate Program in Banking, Finance and Insurance.
- Seminar on IPR
- Short-term Certificate courses (MS Office and Tally. ERP9 with GST, Certificate Course in Digital Marketing, Certificate Course in Python Programming)
- Field trips and study tours.
- Guest lectures by industry experts.

Research domain:

- Seminar on Research Methodology and Basic Statistical Analysis using SPSS
- Focused Group Discussions with Self Help Groups.

Creative skills domain: Skill Enhancement

- Workshop on "Tie & Dye", Diya Painting
- Tailoring Course

Personality Development domain: Multifaceted Growth and Interactive sessions such as

- Core life values for a Snowball Effect
- Personality Development - Evolve from within
- Personality Development Programme - Getting the Edge

Career domain: Career Opportunities

- Gryphon Academy (Hospitality in Aviation) delivered a talk on Career opportunities in Aviation Industry.
- Faculty IBS (ICFAI Business School) Bengaluru, delivered a talk on Future Higher Education and Career Opportunities

Art, Culture, Talent domain: Talent/creativity promotion competitions, workshops like

- Poster making
- Solo Singing
- Duet Singing
- Ghumat Aarti Spardha
- Workshop on Dandiya
- Workshop on Basic Dance Moves in Latin and Salsa styles

Soft skills domain: Grooming for requirements at work place

- Certificate course on Communication & Presentation Skill Development
- Public Speaking workshop
- Course in Spoken English

Value added courses: Opportunity for self-employment

- Chocolate Making
- Flower making
- Cloth bag making
- Masks making
- Paper bag making

Evidence of Success:

The certificate courses, workshops conducted, seminars and guest lectures organized have provided an opportunity for students to enhance their knowledge and skills. Students have secured prizes at inter-collegiate events. They have been equipped with accounting, computing, soft, life and other skills. These skills have enabled them to clear competitive exams, pursue higher studies, secure jobs and assist in their family business.

Problems encountered and resources required:

- Conducting activities within the time frame considering the academic semester schedule is difficult.
- Coordinating with resource persons involves a lot of time. (at times schedules have to be reworked due to unavoidable circumstances).
- Students do not have personal computers thus practicing at home what is taught at workshops is difficult.
- During the COVID-19 pandemic, it was difficult to organize activities due to the social restrictions imposed by the Government.
- Convincing students to participate in activities conducted in online mode was difficult due to poor connectivity issues.

II. Title of the practice: Pay it Forward - For People and Planet

Objectives:

- To do "Our Bit for People and the Planet".
- To build the empathy quotient and provide a platform for displaying a humane approach.
- To inculcate values of compassion, tolerance and respect for all people.

Context: The ultimate goal of education is to contribute to the upliftment of society. In all its endeavours the Institution has attempted to meet the expectations of civil society. Service to humanity assumes great significance as there is a gamut of social issues that need attention. A collective approach (support of people, NGOs, Govt.) can help to address social issues more effectively.

Practice:

The Institution has promoted altruistic behaviour among its staff, students, besides, the students of our sister institutions on the campus and visitors through its people-centric initiatives:

- Monetary donation "My ?10 or more campaign" (National Association for The Blind, Sabrcare Trust, DILASA)
- "Your Blood Their Hope – Donate Blood"
- A Platform for Local Entrepreneurs – bailing them out from their financial crisis.

The Institution has displayed its concern for the planet by practising initiatives that support a cleaner and greener environment through its planet-centric initiatives:

- Making and distribution of cloth, paper bags
- Cleanliness drives
- Rain Water Harvesting on Campus

Evidence of Success:

Enthusiastic participation and support of students and staff are evident from increase in the amount donated to charitable causes each year. Donation of blood by staff and students has helped in saving lives. Support is extended to the local entrepreneurs who visit the Institution with eatables and wellness products. Social recognition by way of appreciation letters received by the Institution from the police personnel for the cloth masks during the pandemic, paper and cloth bags distributed to the local businessmen respectively. Greater awareness levels among staff and students of ways and means to protect the environment.

Problems encountered:

- Faculty have to coordinate with organizations to conduct these activities.
- Cleanliness drives and nature trails have to be planned as per the weather conditions.
- Myths related to blood donation have to be removed thus ensuring greater participation.
- The provision of a platform for more local entrepreneurs is difficult.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Institution is known as a premier, robust and pioneer institute offering education in Commerce discipline. It stands tall nestled in the rural set-up at Farmagudi, in Ponda Taluka.

The Institution has strived to make higher education accessible to students from rural areas, the ultimate goal of education is to contribute to the upliftment of society. In a knowledge-driven economy, in all its endeavours the Institution has attempted to meet the expectations of civil society by providing the students a strong foundation on various frontiers. Focusing on inclusive growth, the Institution adheres to the Reservation Policy of the Government of Goa and students of all communities are admitted to different programmes. It grooms young men and women with qualities of head and heart, which will enable them to bloom wherever they are planted.

On the academic front, the Institution offers facilities to boost teaching-learning process. It has a well-equipped computerized library. WiFi facility exists on campus. Three computer laboratories with internet facilities provide support for e-learning. There is a digital glow to the teaching-learning process with almost all faculty using ICT as a part of teaching pedagogy.

The dedicated and dynamic faculty perform academic duties at the Institution and also shoulder responsibilities at the University related to examinations. Some faculty are members of the Board of Studies and Departmental Research Committee at the University. They are also appointed on the master panel as subject experts and VCs nominee for the conduct of interviews. Some faculty are appointed as Ph.D. guides and external examiners for Ph.D. viva- voce and are invited as resource persons.

Faculty keep themselves abreast with the development in their respective field by participating in seminars, webinars, workshops, FDPs, etc. They also present research papers at seminars and publish papers in reputed journals.

During the COVID-19 pandemic, the Institution continued to remain rooted to its vision of making education accessible to the students from rural areas. Faculty adapted to the situation by learning new teaching pedagogy. Poor network connectivity did not deter the teaching-learning process. Some faculty developed e-content/videos and shared it with the students, they also particiapted in "DISHTAVO" an e-content development initiative of the Directorate of Higher Education (DHE) Government of Goa.

Faculty go beyond the call of duty and reach out whenever the Government needs their services in conducting surveys, performing election duty and also engaging in community service.

The Institution offers a range of opportunities to students through curricular and co-curricular activities. Remedial classes, coaching for NET/SET, certificate courses, workshops and guest lectures are conducted/organized. The Institution aims at providing holistic education and takes care of the mental and physical well-being of its students.

The Institution conducts programmes to promote investor awareness, consumer literacy, entrepreneurial skills, etc. and organizes industrial visits, Pop-up bazaar (retail stores) that supplements classroom teaching. Similarly, various competitions are organized such as quizzes, essay writing, slogan drafting, etc. Personality development courses are organized for the multi-faceted growth of the students focusing on building leadership, communication skills and inter-personal relations. Besides, students are encouraged to participate in inter-collegiate events.

The Institution conducts certificate courses, that groom students for the job market. It focuses on the soft skills required to face interviews and builds their confidence. The Institution has signed an MoU with Bajaj FinServ, Mumbai for the conduct of certificate courses in banking, finance and insurance.

The Department of Physical Education strives to keep the students physically fit and encourages participation in various inter-class and inter-collegiate events. The students have excelled in various events at the intercollegiate level.

The Institution offers emotional support to the students through the mentoring and counselling mechanism.

To promote gender equity, competitions and events are organized for students. The Anti-Ragging policy of UGC is given publicity on the Institution's website. The POSH committee is set up. The Cultural Association provides a platform for the students to showcase their talents. The students have secured prizes at various competitions at intercollegiate events.

The social endeavours of the Institution are driven by the philosophy of "Our Bit for the People and Planet". The Institution has taken advantage of Goa's climatic conditions and has a Rain Water Harvesting system. The Institution sows seeds of social consciousness in the minds of students, builds their empathy quotient, sensitizes and makes them responsive to social problems. It provides them a platform for displaying a humane approach, by inculcating values of compassion through initiatives like blood donation camp and "Daan Utsav". NSS unit helps students to connect with nature by organising nature trails. It also gives them an opportunity to display socially responsible behaviour by organising cleanliness drives, making of cloth, paper bags and masks. Participation of students in road safety rallies, voter awareness programs, helps to inculcate civic sense. The spirit of patriotism is reflected as the Institution celebrates Independence, Republic and Goa Liberation Day. The NCC wing promotes discipline and organizes activities like tree plantation drives beyond campus.

International days such as Women's Day, Yoga Day and World Book Day are observed and festivals are celebrated promoting tolerance and brotherhood. The Institution maintains a vibrant campus by conducting activities that mould, shape the personalities of the students as agents of social change.

The well-placed alumni of the Institution and the PTA support various initiatives. The administrative and support staff render assistance to faculty and students for the smooth conduct of various activities.

The Institution has built the IQ and EQ of its students. It connects with social issues, imparts life skills to its students, paves the way for youth empowerment and fosters a spirit of global citizenship in sync with its vision and mission.

With the improvement of infrastructure in the near future, the Institution plans to forge ahead with guts and grace and strengthen the skill, up-skill and re-skill movement by introducing certificate/diploma courses. It plans to strengthen its research, by encouraging learning, unlearning and relearning initiatives, entering into collaborations/MoUs for industry-academia linkage and pursuing activities in tune with NEP 2020 that will benefit stakeholders.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- The institution has devised the Institutional Development Plan (IDP) for the next 10 years, in accordance with the requirements of NEP.
- From the academic year 2023-24, the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) under the NEP 2020 is implemented by Goa University and is adopted by the institution.
- As a part of NEP implementation, registration under the Academic Bank of Credits (ABC) is initiated and 394 students out of 800 have already created ABC IDs under the National Academic Depository.
- The Outcome Based Education is being given due importance. The institution has thoughtfully mapped the Learning Outcomes and measures to evaluate its efficacy.
- Integrated Academic Information Management System (IAIMS) an integration of a total of 34 digital modules portal initiated by the Directorate of Higher Education (DHE) for e-governance, enables the institution to manage admissions, student enrollment, fees collection, attendance, examination results, etc. in an online mode. In due course of time institution will join Samarth eGov an initiative of DHE.
- Specialised IT staff (system administrator and lab assistant) are appointed to manage Institution's IT infrastructure, networking and website.
- The Institution is recognized as a Cluster Research Centre in Economics for Ph. D. courses starting 27th July 2021.
- For the year 2020-21, the former Principal Prof. (Dr.) P.M. Bhende received the State Best Teacher Award from the Directorate of Higher Education, Government of Goa.
- The Institution rankers in the Undergraduate Examinations conducted by Goa University (2019-2023) are

1. Miss Merava Sampada Parashram – First Rank (Gold Medal)
2. Miss Kamat Pushpika Bhaskar

- Late Shri Aman Chaurasiya, from 1Goa Battalion NCC, attended the Pre RDC-I Camp held at Bengaluru and was selected for the RD parade at New Delhi.
- The premises of the Institution especially the auditorium are used to conduct various activities beneficial to the community by central, state and local bodies.
- The Institution gives top priority for preservation and protection of the environment.
- Faculty go beyond the call of duty and reach out whenever the Government needs their services in conducting surveys, performing election duty and engaging in community service.

Concluding Remarks :

The Institution is managed by Goa Vidyaprasarak Mandal (G.V.M.), an institution which is 112 years old, founded with a vision to cater to the fundamental educational needs of children from urban as well as rural areas and to enable them to lead a self-reliant and quality human life. To achieve this vision, the Institution imparts quality education to students so as to enable them to face global challenges and mould them to be socially responsible citizens. The Institution also focuses on the multifaceted development of the students so as to empower them to become global citizens.

In line with the Skill India Mission, which is initiated by the Government of India, with the vision to help India become 'Atmanirbhar' (self-reliant), the Institution conducts various curricular, co-curricular, extra-curricular activities as well as Certificate courses and training programmes for comprehensive skill development, that would help bridge the gap between industry demands and skill requirements and therefore, develop the country at large. The Institution identifies talents in students and helps them develop their potential to the full, by nurturing knowledge, scientific thinking, physical fitness, cultural, moral and social values.

The Institution upgrades its services and infrastructure to respond to the changing educational needs. Some projects relating to infrastructure augmentation and academic development are in progress. The Institution has made noteworthy progress in the field of education. In the ever-changing and dynamic world, the continuous and tireless efforts of all stakeholders, particularly the staff and management, can make the Institution a centre of excellence in education and research. The Institution is all set to face the challenges of reforms in education due to NEP, which will lead to the development of a system that is more aligned with the needs of modern-day India, competitiveness and empower students to become global citizens.

The Institution looks forward to the upcoming visit of the peer team for the validation of its report. We gracefully welcome the valuable suggestions that the expert team members are poised to provide, as these insights will greatly enhance our ability to contribute more effectively to the field of education.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
288	282	306	259	286

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
813	824	814	688	833

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
324	326	329	320	325

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
922	920	920	920	920

Remark : DVV has made the changes according to the supporting document .

2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
337	339	338	284	222

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
337	339	338	284	222

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
483	483	483	483	485

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
361	359	359	359	357

Remark : DVV has made the changes as per shared report by HEI.

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
171	88	82	151	230

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
146	88	82	151	230

Remark : DVV has made the changes as per shared report by HEI for the year 2022-23.

5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
81	344	0	392	504

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
144	255	0	594	479

	Remark : DVV has made the changes according to the supporting document.
5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years*

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	25	3	2	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	20	3	2	4

Remark : DVV has made changes as per students qualifying for HEI.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations