GOA VIDYAPRASARAK MANDAL'S

GOPAL GOVIND POY RAITURCAR COLLEGE OF COMMERCE AND ECONOMICS B.C.A CBCS (SEMESTER- I) END EXAMINATION, NOVEMBER, 2022 HUMAN RESOURCE MANAGEMENT

Duration: 2 hours

Total Marks: 60

Instructions: i) All questions are compulsory.

ii) Figures to the right indicate full marks.

	What is career goal? What are the objectives of counselling?	(5 x1=05) (5 x1=05)
	What do you understand by human resource management? What is performance appraisal? OR	(05) (05)
	Concept of human resource planning. Explain any two traditional methods of performance appraisal?	(05) (05)
	Explain the human resource planning process. Briefly explain problems encountered in performance appraisal. OR	(05) (05)
	Why is human resource planning necessary? What is training? Explain its need.	(05) (05)
	Why job analysis is important to the organisation? What is off the Job training method? OR	(05) (05)
	What is Job design? What is On the Job training method?	(05) (05)
	What is recruitment? Explain its importance. Explain the components of job analysis. OR	(05) (05)
	What is selection? Bring out its importance. What are the various sources of recruitment?	(05) (05)
Q.6.A. B.	Explain the nature of communication. Explain any two types of Non-verbal communication. OR	(05) (05)
X. Y.	What is upward and downward communication. What is time management? Explain its techniques.	(05) (05)