

**Goa Vidyaprasarak Mandal's
GOPAL GOVIND POY RAITURCAR COLLEGE OF COMMERCE AND
ECONOMICS, PONDA-GOA
B.C.A. CBCS (Semester-I) Examination, January 2021**

Human Resource Management

Duration: 2 Hours

Max. Marks: 30

Instructions: 1) All questions are compulsory, however internal choice is provided.
2) Draw diagrams wherever applicable.
3) Figures to the right indicate full marks.

Q.1) Answer the following questions (Any Five)

(5×2=10)

1. Scope of HRP
2. Job Enlargement
3. Performance appraisal
4. Time management
5. Succession planning
6. Objectives of counselling
7. Selection
8. MBO

Q.2) Answer the following questions (Any Four)

(5× 4=20)

1. What is human resource planning? Explain the process of human resource planning
2. State the importance of interview in the human resource selection.
3. Explain the different types of methods used for training managers.
4. Explain the Pareto's 80/20 Principle
5. What is career? Explain the career development life cycle.
6. What is counselling? Explain the methods of counselling.