## Minutes of the IQAC meeting held on 04/09/2020

Dr. M. M. Chikodikar started the meeting with a formal welcome to all the members and wishing them all good health. He briefed on the agenda for the meeting.

The points discussed at the meeting were:

- 1. Due to the pandemic, the academic year was revised and started on 1<sup>st</sup> September 2020. It was informed that this will disturb whole academic schedule. Dr. Chikodikar expressed his dissatisfaction about Semester VI Examination for the year 2019-2020 as they were held in online mode with a curtailed syllabus. The students for First year and Second year were promoted without exams and their results are to be prepared based on scaling of ISA marks.
- As DHE has started with the IAMS portal for admissions and related issues, all F. Y.
   B. Com. admission was online and a digital mode of payment was used for admission.
   The hard copy of the admissions forms was not printed for F. Y. B.Com. however S.
   Y. and T. Y. B. Com. admissions were done offline by calling students in batches on scheduled times.
- 3. As the faculty need to follow social distancing and there is limited space in the staff room, the proper division of classrooms and course wise allocation needs to be done.
- 4. A proper gap in the timings need to be maintained in the time table to allow sufficient time to students to log in and log out of the classes.
- 5. The institution needs to apply for G-suit as the students may need recording of the sessions.
- 6. Teachers need to be given special training for shifting from traditional method of blackboard teaching to online teaching with different electronic tools. All the faculty need to be apprised about the Google Classroom facility and use the same for online teaching.
- 7. Dr. Chikodikar informed that Principal has already asked the office to receive quotations for cameras for recording of sessions.
- 8. The members suggested to take an online meet of all the faculty members and discuss the points decided at IQAC meeting.
- 9. The meeting ended with a prayer for good health for all students and teachers.

Dr. C. N. Phadte presented vote of thanks

Dr. M. M. Chikodikar IQAC Co-ordinator

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